

Meeting Minutes

California Teleconnect Fund (CTF) Administrative Committee (AC) Meeting

California Public Utilities Commission, Webex

September 1, 2021

Meeting called to order at 9:08 a.m.

1. Introductions

Committee Members Present: Sean McLaughlin-Access Humboldt (Chairperson, CBOs), Jarrid Keller-Sacramento Public Library (Vice-Chairperson, Libraries), Geoff Belleau -CDE (Education), Alison Dias -CDE (Education), Kenneth Rothschild (Deaf/Hard of Hearing; request name change to Deaf/Hard of Hearing in Charter), Vinhcent Le – Green Lining (CBOs), Laura Sasaki (Libraries), Kate Beck (Public Advocates Office), Victor Smith (Public Advocates Office), Saira Pasha-AT&T (LEC), Anwar Abbas (Rural Clinics/Telemedicine)

CPUC Staff Present: Eric Van Wambeke (CTF), Karo Serle (CTF), Andrew Aliabadi (CTF), Adam Clark (CTF), Amy Lau (CTF), Wylene Lai (CTF), Joanne Leung (CTF)

Public Participants Present: Yes

American Sign Language Interpreters Present: Yes

Absent Members: Jeff Mondon-AT&T (LEC), Casey McFall (CBO), Mussie Gebre (Deaf/Hard of Hearing)

2. Public Comments on Non-Agenda Items

No public comment

3. Review Agenda

Approved

4. Review and Approve Prior Meeting Minutes

Approved April 27, 2021 meeting minutes

5. Action Items from Last Committee Meeting

Action Item: Chair McLaughlin will draft a template letter for member recruitment.

Status: Ongoing

Action Item: Chair McLaughlin to submit nomination letters for Anwar Abbas, Kate Beck, and Victor Smith to Executive Director and copy CTF.

Status: Completed

Action Item: Staff member Lisa-Marie Clark to send amended scoping memo.

Status: Completed

6. Status of CTF

a. Applications

CTF discussed applications data. (PowerPoint slide #2)

Recertifications

CTF discussed recertifications ((PowerPoint Slide #3)

Committee member Le motioned for Chair member McLaughlin to draft letter to Commission President to re-initiate recertification. Committee member Belleau seconded. Motion passed with 8 votes.

Action: Chair member McLaughlin to draft letter to Commission President to support re-initiation of recertification.

b. Claims and Program Finances

CTF discussed Claim fund status. (PowerPoint slide #4)

CTF discussed the following: (PowerPoint slides #5 through #9)

- Discounts per Participant category
- Support to CBO participants
- CBO participants support
- CTF Distance Learning Initiative April 2020 – June 2021

7. Oracle Updates and PCMS

CTF discussed CTF Technology Enhancements (PowerPoint slide #10)

8. Los Angeles County Office of Education (LACOE)

CTF discussed Violation of CTF Rules – LACOE (PowerPoint slide #11 through #13)

9. Budget

CTF stated there is no consensus among Programs on timing of when Administrative Committees participate in the budget process.

Action: CTF to reach consensus with other Public Programs to standardize when Administrative Committees participates in the budget process.

10. Proceeding R.20-09-001 - Discussion of Digital Divide account

Proceeding is ongoing. Proposed Decision will be released for comment in near term.

Action: CTF to email proposed decision for R.20-09-001 to Committee when it is issued.

11. Proceeding R.21-03-002 – Universal Service Public Purpose Programs

Discussed R.21-03-002 (PowerPoint slide #14).

CalAdvocates shared Assigned Commissioner's Scoping Memo and Ruling.

<https://docs.cpuc.ca.gov/PublishedDocs/Efile/G000/M389/K957/389957174.PDF> (Staff report starts on page 16.)

Action: CTF to email proposed decision for R.21-03-002 to Committee when it is issued.

12. Annual Work Plan

Hold quarterly meetings.

13. AC Annual Report

Action: Committee members Keller and McLaughlin to prepare FY Annual Report.

14. Pending Legislation

SB 156 – Expands the state’s broadband fiber infrastructure and increases internet connectivity for families and businesses

R.20-09-001 – Order Instituting Rulemaking Regarding Broadband Infrastructure Deployment and to Support Service Providers in the State of California. CPUC seeking public comment.

SB 4 – CASF Reform Bill

AB 14 – Surcharge to fund CASF

SB 28 – Cable franchising

15. Identify Items for next Agenda

1. Healthcare Organizations - verifying eligibility of certified or licensed facilities.

Action: CTF to send email reminder to Committee members regarding Form 700

Next AC Meeting Dates:

Thursday, December 9th, 9:30 a.m.

Thursday, March 3rd

Thursday, June 2nd
Thursday, September 1st
Thursday, December 8th

AC meeting adjourned at 12:57 p.m.