

**Final**

**CHCF-A Administrative Committee (CHCF-A AC)  
Meeting Minutes for February 12, 2019  
2:00 P.M.**

**Venues**

California Public Utilities Commission 505 Van Ness Avenue Room 3212 San Francisco, CA 94102	<b>Alternate Public and Teleconferenced Locations:</b>  892 Rimrock Drive Swall Meadows, CA 93514A  3457 Alsace Avenue Los Angeles, CA 90016  Phone Bridge Access 1.877.692.8578 When prompted type in 7035345 #
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**Attendees**

Stephen Kalish (Alternate Committee Member, Chair)	Alternate CBO
Stan Lee (Committee Member)	Primary, CBO
Patrick Hogle (Committee Member)	Public Advocates Office
Sindy Yun	CPUC, Legal
Michael Coen	CPUC, Communications Division
Felix Robles	CPUC, Communications Division
Dorris Chow	CPUC, Communications Division
David Huang	Cooper White Cooper
Miriam Sidney	CPUC, Communications Division

Note: Only Committee Members can vote.

**1. Introductions**

Stephen Kalish, the Chair, called the meeting to order at 2:05 P.M. Attendees introduced themselves. Roll was taken. A quorum was present.

**2. Public Comments**

There were no public comments.

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**3. Approval of the November 15, 2018, Public Meeting Minutes**

Stan Lee moved to accept the November 15, 2018 meeting minutes and Patrick Hogleund seconded. Stan Lee and Patrick Hogleund voted in favor and the motion carried unanimously. The minutes were approved.

**4. Administrative Services-Fiscal Services**

Michelle Morales was not able to attend meeting. Stephen Kalish requested that vertical bar be moved one column to the left so all FY numbers as of 1/31 for current and past FY are grouped together.

**5. Liaison Reports**

a. Communications Division

Michael Coen discussed Calendar Year 2019 CHCF-A support resolution T-17637 adopted by the Commission on January 10, 2019. The resolution provides support to seven of the ten CHCF-A Small ILECs that receive support. Three companies support will be provided in general rate cases (GRC); however, their support from the Calendar Year 2018 resolution T-17616 will continue until GRC decisions are adopted by the Commission.

An application for rehearing of Resolution T-17637 was filed by the Small ILECs this past week. CD Staff has not had an opportunity to read the filing yet. This is Application 19-02-006.

b. Legal Division

Sindy Yun discussed the R.11-11-007 proceeding for CHCF-A and that sometime this year the ALJ will issue a revised Scoping Memo. This will get Phase II moving on issues deferred from Phase I.

**6. Discussion of Bagley-Keene Act and applicability to Administrative Committee meetings**

Sindy Yun discussed 2018 changes to the Bagley-Keene law. Changes were in Section 11123.5. We will follow old Bagley-Keene rules and will disclose location of committee members that teleconference remotely. The locations must be available to the public.

**7. Discussion of Broadband Internet and Wireline Voice Competition Study Working Session this morning**

Stephen Kalish discussed the 9:00 a.m. Working Group meeting of Stan Lee, Patrick Hogleund and Stephen Kalish. A primary issue was how to present the Administrative Committee's opinions to the Commission. The Committee could send their comments to the service list, assigned ALJ and Commissioner's. The Committee wanted to meet to summarize the Working Group's comments and submit.

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Sindy Yun discussed rules for a meeting of Administrative Committee members outside of a regular Committee meeting. Two committee members can work outside of a duly noticed meeting: the meeting does not violate Bagley-Keene and does not need to be noticed in Daily Calendar.

During today's meeting a sub-committee was formed and it consisted of the following:

- a.) CHCF-A AC sub-committee of 2 people includes Steven and Stan.;
- b.) The sub-committee will meet and prepare the draft comment on the broadband and imputation study;
- c.) Discussion and vote on draft comments will be held at next the CHCF-A AC meeting.

Or one person can write up the 2/12/2019 Working Group discussion and comments and present at the next CHCF-A AC Meeting.

Sindy stressed that it is important for the Committee to focus on substantive comments to the ALJ. Sindy specifically spoke to the ALJ and the ALJ recommended that the CHCF-A AC submit comments to the service list and copy to the Central Files for this proceeding (R.11-11-007). The ALJ has specifically given the CHCF-A AC the opportunity to comment on the proceeding. The Committee is not a party to the proceeding.

Sindy recommended the Committee:

- a. Look at the Phase 1 Decision 14-12-084
- b. Third Amended Scoping Memo
- c. Look at the R.11-11-007 proceeding documents

Mike Coen will send a, b and c above via e-mail to the CHCF-A AC members.

Sindy stated that the ALJ will determine if the comments will be made part of the record.

Stan Lee designates Patrick Hogle and Stephen Kalish to the sub-committee. Patrick Hogle is in Public Advocates Office and Sindy said that Patrick can participate in the sub-committee. Patrick Hogle declined to participate due to work issues.

Stephen Kalish moved for a sub-committee of Stan Lee and Stephen Kalish. Stan Lee seconded. Stan Lee and Patrick Hogle voted in favor and the motion carried unanimously. The sub-committee is created.

Sindy Yun said that Stan Lee and Stephen Kalish can communicate by e-mail, phone and etc.

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Stephen Kalish stated the Committee would like the charts on page 7 of the study drawn to scale using actual dollar amounts.

Dorris Chow recommends that the sub-committee send her a data request for any information the committee needs.

**8. Discussion and vote on recommended changes to Administrative Committee charter**

Communications Division Staff plans to write a resolution to change the charter of the CHCF-A AC.

Dorris discussed that the CHCF-A AC would meet at least once annually in order for the Committee to vote on the Fiscal Year budget. That meeting is typically in May. Stephen Kalish asked if the May meeting could be combined with the Annual Report review in August. Mike Coen stated that is possible as Communications Division staff no longer writes their own Fiscal Year resolutions during July and August. One Staff member writes a resolution for all Public Purpose Programs in the months preceding the Fiscal Year in question.

Dorris Chow will prepare a markup copy of the charter with Staff's proposed changes and send to the CHCF-A AC members. The CHCF-A AC members can make their changes to the document and return to Dorris only. Please do not copy other CHCF-A AC members.

Dorris will combine all comments and the CHCF-A AC will discuss the draft at the next meeting in May 2019.

**9. New Agenda Items for Next Meeting**

- a. Discuss and vote on Sub-committee comments on Broadband Internet and Wireline Voice Competition Study.
- b. Discuss and vote on draft charter.
- c. Discuss and vote on FY 2020-21 budget for CHCF-A.

**10. Future Meeting Date**

The Committee decided the next meeting is at 1:00 P.M., on May 14, 2019.

**11. Adjournment**

Stan Lee moved for adjournment and Patrick Hoglund seconded. Stan Lee and Patrick Hoglund voted in favor and the motion carried unanimously. Meeting adjourned at 3:28 P.M.