

California High-Cost Fund-B Administrative Committee Meeting Minutes
Wednesday, April 9, 2025, 10:30 AM

Attendees:

Committee Members

- Jenny Smith, Frontier (Chair)
- Mark Berry, AT&T (Vice Chair)
- Bixia Ye, Cal Advocates Office
- Chrystian Villareal, Cal Advocates Office (Alternate)

CPUC

- Hannah Steiner, Communications Division
- Sandy Lam, Communications Division
- Sindy Yun, Legal Division
- Lalaine Semana, Fiscal Office

Agenda:

1. Introduction – Jenny Smith, Chair

Jenny Smith observed that a quorum was present and called the meeting to order at 10:34 AM.

Attendees introduced themselves. Bixia Ye introduced Chrystian Villareal as the alternate for Cal Advocates

2. Announcements

None.

3. Public Comment

None.

4. Review and approve December 18, 2024 Meeting Minutes

No revisions were proposed. Bixia Ye motioned to approve and adopt the minutes. Mark Berry seconded the motion. The committee voted unanimously to approve the December 18, 2024 minutes. The minutes will be posted on the CHCF-B AC webpage.

5. Liaison Staff Reports

a. Fiscal Report – Lalaine Semana

Lalaine Semana presented the Fiscal Report for the CHCF-B Fund as of February 28, 2025.

b. Legal Report – Cindy Yun

No updates.

c. Communications Division – Hannah Steiner

Hannah Steiner stated that Resolution T-17818 (changing surcharge flat rate from \$1.11 to \$0.90) was adopted. The 0% allocation amount for the CHCF-B fund has not changed.

6. Discussion and review CHCF-B AC charter for possible revisions, including the number of meetings for each year

The committee discussed revising the Charter from having quarterly meetings to biannual meetings. Cindy Yun provided background on the Resolution process if the Committee advises CD to revise the Charter. Mark Berry stated he is okay with quarterly meetings. Jenny Smith agreed. CD agreed to continue facilitating quarterly meetings per the Charter at the Committee's request.

7. Authorization of Ms. Jenny Smith to prepare, finalize and submit the Annual Report on behalf of the committee.

Jenny Smith will prepare the Annual Report, which will be voted on and approved at a future meeting. The Annual Report must be submitted at the beginning of the 4th quarter.

8. Proposed AC Meeting dates and time for the rest of the year

Hannah Steiner proposed for the Committee to meet before June 1 to vote on the CHCF-B Budget Proposal. The Committee decided the next meeting will be May 29, 2025 at 10:00 AM, and will decide on future meeting dates at that meeting.

9. New agenda items for next AC meeting

- FY 26-27 CHCF-B Budget Proposal

Bixia Ye requested for CD to update the CHCF-B AC website. CD will begin updating the website in the upcoming months.

Jenny Smith provided information on the Frontier/Verizon merger. Frontier will continue as Frontier for the remainder of the year but could change names next year. The merger may not be approved until the end of the year. Frontier/Verizon is still the same LEC, not a new LEC.

10. Next meeting: Wednesday May 28, 2025, 10:00 AM

Meeting adjourned at 11:03 AM.