

**California High-Cost Fund-B Administrative Committee
Meeting Minutes for Wednesday, May 28, 2025, 10:00 AM**

Attendees:

Committee Members

- Jenny Smith, Frontier (Chair)
- Mark Berry, AT&T (Vice Chair)
- Bixia Ye, Cal Advocates Office
- Chrystian Villareal, Cal Advocates Office (Alternate)

CPUC

- Hannah Steiner, Communications Division
- Sandy Lam, Communications Division
- Saraf Tarannum, Communications Division
- Sindy Yun, Legal Division
- Lalaine Semana, Fiscal Office

Agenda:

1. Introduction – Jenny Smith, Chair

Jenny Smith observed that a quorum was present and called the meeting to order at 10:03 AM.

Communications Division introduced Saraf Taranum who will be assisting with liaison duties.

2. Announcements

None.

3. Public Comment

None.

4. Review and approve of April 9, 2025 Meeting Minutes

No revisions were proposed. Mark Berry moved to approve and adopt the minutes. Bixia Ye seconded the motion. The committee voted unanimously to approve the April 9, 2025 minutes. The minutes will be posted on the CHCF-B AC webpage.

5. FY 26-27 Budget Proposal

Communications Division presented the FY 26-27 Budget Proposal.

Bixia Ye moved to approve the FY 26-27 Budget Proposal. Mark Berry seconded the motion. The FY 26-27 Budget Proposal was approved.

6. Liaison Staff Reports

a. Fiscal Report – Lalaine Semana

Lalaine Semana presented the Fiscal Report for the CHCF-B Fund as of April 30, 2025.

Jenny Smith inquired about the regulatory fee revenue shown on the report. Lalaine Semana explained that the revenue collected is from citations issued in prior years and distributed per the percentage allocated to the Public Purpose Programs.

b. Legal Report – Cindy Yun

No updates.

c. Communications Division – Hannah Steiner

Hannah Steiner stated that the COLR Proceeding has an upcoming workshop and workshop videos are posted on the CPUC website.

7. Other administrative matters

a. Recruitment/nominations for alternate members

b. New chair elections

Sindy Yun provided background regarding the election of officers and the terms of office.

Bixia Ye nominated to re-elect Jenny Smith as Chair. Mark Berry seconded. Jenny Smith accepted the nomination, noting that as Verizon is acquiring Frontier, the Committee may need to elect another chair in the first quarter of next year. The Committee responded they had no objections to that.

Mark Berry nominated to re-elect himself as Vice Chair. Jenny Smith seconded.

8. New agenda items for next AC meeting

a. Standard items

b. Annual Report

Sindy Yun provided background on submitting the Annual Report to the CPUC. Committee can delegate an officer and prepare and submit the report.

Jenny Smith will prepare the Annual Report, which will be voted on and approved at a future meeting.

9. Proposed date and time for next meeting: Wednesday August 20, 2025 at 10:30 AM

Bixia Ye proposed to hold the next meeting at the beginning of September to allow additional preparation time for the Annual Report. CD will schedule the next meeting on September 4, 2025 at 10:00 AM or 10:30 AM depending on the conference rooms' availability.

Meeting adjourned at 10:29 AM.