

**California High-Cost Fund-B Administrative Committee
Meeting Minutes for Thursday, December 10, 2025, 10:30 AM**

Attendees:

Committee Members

- Jenny Smith, Frontier (Chair)
- Mark Berry, AT&T (Vice Chair)
- Bixia Ye, Cal Advocates Office
- Chrystian Villareal, Cal Advocates Office (Alternate)

CPUC

- Sindy Yun, Legal Division
- Lalaine Semana, Fiscal Office
- Dorris Chow, Communications Division
- Saraf Tarannum, Communications Division
- Sandy Lam, Communications Division
- Faith de Leon, Communications Division

Agenda:

1. Introduction – Jenny Smith, Chair

Jenny Smith observed that a quorum was present and called the meeting to order at 10:35 AM.

2. Announcements

None.

3. Public Comment

None.

4. Review and approval of September 4, 2025 Meeting Minutes

No revisions were proposed on September 4, 2025, meeting minutes. Mark Berry motioned to approve the minutes. Bixia Ye seconded the motion. The committee voted unanimously to approve September 4, 2025, minutes. The minutes will be posted on the CHCF-B AC webpage.

5. Annual Report Update

Ms. Jenny Smith finalized CHCF-B Annual Report which was distributed to the committee members for review. No new revisions were proposed by the committee members to the annual report.

Mark Berry asked if the CHCF-B fund has 86 million dollars in cash balance, why total claims were around 6 million. Dorris Chow explained that appropriation is the maximum amount allowed to spend. However, the claim amount represents how much was actually claimed.

Mark Berry moved to approve and adopt the annual report. Bixia Ye seconded the motion. Ms. Smith will send out the annual report to the CPUC Executive Director and Commissioners.

6. Liaison Staff Reports

a. Fiscal Report – Lalaine Semana

Lalaine Semana presented the Fiscal Report for the CHCF-B Fund as of October 31, 2025.

b. Legal Report – Sindy Yun

Sindy Yun provided a quick refresher on the Bagley-Keene Open Meeting Act, Government Code section 11120. Advisory Committees are allowed to hold meetings via teleconference. It was scheduled to be sunset at the end of December 2025. However, in October, SB 470 passed to extend the provision to January 1, 2030.

c. Communications Division – Dorris Chow

No updates.

7. New agenda items for next AC meeting

- a. Standard items

8. Proposed date and time for next meeting

The next meeting has been scheduled for February 26, 2026, at 10:00 AM.

Meeting adjourned at 11 AM.