

California High-Cost Fund-B Administrative Committee
Draft Meeting Minutes for Thursday, February 26, 2026, 10:00 AM

Attendees:

Committee Members

- Jenny Smith, Frontier (Chair)
- Mark Berry, AT&T (Vice Chair)
- Bixia Ye, Cal Advocates Office
- Chrystian Villareal, Cal Advocates Office (Alternate)

CPUC

- Sindy Yun, Legal Division
- Lalaine Semana, Fiscal Office
- Saraf Tarannum, Communications Division
- Sandy Lam, Communications Division

Public

- Saira Pasha, AT&T

Agenda:

1. Introduction – Jenny Smith, Chair

Jenny Smith observed that a quorum was present and called the meeting to order at 10:08 AM.

2. Announcements

Mark Berry made the announcement of his retirement. Saira Pasha will be taking over for Mark Berry once the appointment to join the committee is approved.

3. Public Comment

None.

4. Review and approval of December 10, 2025 Meeting Minutes

No revisions were proposed on December 10, 2025, meeting minutes. Mark Berry motioned to approve the minutes. Bixia Ye seconded the motion. The committee voted unanimously to approve December 10, 2025, minutes. The minutes will be posted on the CHCF-B AC webpage.

5. Liaison Staff Reports

a. Fiscal Report – Lalaine Semana

Lalaine Semana presented the Fiscal Report for the CHCF-B Fund as of January 31, 2026.

b. Legal Report – Sindy Yun

No updates.

c. Communications Division – Saraf Tarannum

No updates.

6. Administrative matters:

a. Discussion on the Process for Filling PPP Administrative Committee Vacancies

The process for filling the vacancy on the administrative committee was discussed. Saira Pasha will submit necessary documents to the committee chair and CD.

b. Reminder to submit Form 700

Reminder was given to the committee members to submit Form 700 before the April 1st deadline.

7. New agenda items for next AC meeting

- a. Standard items
- b. Voting on new committee member's nominations
- c. Committee will vote on the proposed budget for FY 27-28

8. Proposed date and time for next meeting

The next meeting has been scheduled for May 19, 2026, at 10:00 AM.

Meeting adjourned at 10:28 AM.