

## INSTRUCTIONS FOR CD REGISTRATION FORM

1. Complete the CD Registration Form. Do not leave fields blank. If no response, mark "Not Applicable" or "N/A."

- a. In Section 1 of the form, the Applicant must select only one type of Registration: Nomadic Registration or Wireless ID Registration. Nomadic Registration is pursuant to D.24-11-003. Wireless ID Registration (WIR) is pursuant to D.94-10-031.
- b. In Section 2 of the form, the Applicant must enter its complete legal name exactly as it appears on its articles or certificate of incorporation or similar charter document. The Applicant must also include its business address, telephone number and email address. Complete Section 2.b. by listing all fictitious business names under which Applicant has done business in the last five years. If the company does not have any fictitious business names or "doing business as" (DBA) names, please enter "Not Applicable." Do not leave it blank.

In Section 2.c. of the form, select only one type of organization and attach as Appendix A to the completed application form: (1) a copy of the entity's organizing documents; (2) evidence of the Applicant's qualification to transact business in California; and (3) a copy of its Certificate of Good Standing Status certified by the Secretary of State of California. If current documentation has previously been filed with the Commission, the application need only make specific reference to such filing. A Certificate of Good Standing is available from the office of the Secretary of State of the State of California and should be dated not more than 60 days prior to the date of filing the application.

In Section 2.d. of the form, please enter the Applicant's Federal Communication Commission (FCC) Registration Number (FRN). The FRN is required if the Applicant is doing business that is subject to the authority of the FCC. In Section 2.e. of the form, Applicant must identify their Entity Number listed with the California Secretary of State.

In Section 2.f. of the form, if response is "Yes," list foreign entity interest.

- c. In Section 3 of the form, provide the name, mailing address, and telephone number of Applicant's registered agent for service of process.
- d. In Section 4 of the form, the Applicant must check one of the options provided to identify Applicant's Legal Domicile. For individuals, domicile is the place of legal residence; for entities, it is the state of incorporation or organization.
- e. In Section 5 of the form, enter the date that Applicant expects to begin offering service in California. If Applicant has already begun offering service in California, indicate the date the Applicant commenced providing service and provide as Appendix B – an explanation of the reason for operating prior to obtaining authority in California.

- f. **FOR WIRELESS ID REGISTRATION ONLY:** In Section 6.a, 6.b, & 6.c of the form, the Applicant must select the appropriate boxes to clearly describe the wireless service operations it is seeking approval for. Identify the facilities type (i.e., Resold/Non-Facilities or Facilities), customer type (i.e., Residential and/or Business, or others) and type of wireless service offerings (i.e., prepaid and/or postpaid or others). If Other(s) is selected, provide a brief description of the service in the provided box.

In Section 6.d., If applicant is seeking to provide Facilities Based Wireless Services, the applicant must identify its Universal Licensing System (ULS) wireless License call sign as registered with the Federal Communications Commission (FCC).

In Section 6.e., Applicant must identify the underlying Facilities-Based wireless carrier(s) and/or underlying Reseller/Non-facilities-based wireless carrier(s) that it plans to use to provide resold services and include in Appendix C a copy of the wireless resale agreement(s) between the Applicant and any underlying carriers. Applicant must provide a contact name and title, email address, and telephone number for the authorized representative of the underlying carrier. If Applicant has multiple agreements with different underlying carriers, please provide the information and copies of the relevant agreements as part of Appendix C.

- g. **FOR NOMADIC REGISTRATION ONLY.** In Section 7 of the form, the Applicant must select "YES" to confirm that it has completed the required Attestation as a Nomadic Interconnected VoIP Service (Attachment A of the form).
- h. In Section 8 of the form, the Applicant must provide a sworn affidavit to the statement identified by marking "True" or "Not True." If the Applicant's response is anything other than an unqualified "True," attach as Appendix D all documentation and describe any such bankruptcies, findings, judgments, convictions, referrals, denials, suspensions, revocations, limitations, settlements, voluntary payments or any other type of monetary forfeitures.

In Section 8.a. of the form, the Applicant must attach as Appendix E the list of all affiliates. If an affiliate is a regulated entity in California, indicate the Utility ID Number assigned by the Commission to the entity. If no affiliates exist, it must clearly be identified in the Appendix E. An affiliated entity is any entity under common control with the Applicant. Common control exists if the same individuals or entities have the direct or indirect power to determine the action of Applicant and such entity through the right to vote shares, by contract or agreement, or otherwise. Note whether any such entity is a reporting company for purposes of the Securities Exchange Act of 1934, as amended.

CALIFORNIA PUBLIC UTILITIES COMMISSION  
Instructions for CD Registration Form

- i. In Section 9 of the form, the Applicant must demonstrate that it has the technical and managerial qualifications necessary to provide the proposed services in its service territory.

In Section 9.a. and 9.b., the Applicant must attach Appendix F with the list of all the Applicant's key management and technical personnel(s) and Appendix G with professional resumes and biographies of the key management and technical personnel(s) that reflects that the Applicant possesses significant technical and managerial expertise for operating a telecommunications corporation, consistent with the Commission's requirements. Website links to online profiles (e.g., LinkedIn and Facebook) are not acceptable.

In Section 9.c. of the form, the Applicant must attest to the statement. If the response is anything other than an unqualified "true," attach as Appendix H the documentation by listing all applicable information including description of all such investigations, whether pending, settled voluntarily, or resolved in another manner.

- j. In Section 10 of the form, Applicant must list other licenses, whether current and/or prior, which the Applicant obtained from the Commission.
- k. In Section 11 of the form, Applicant must provide a copy of the CD Registration Fee check payment and a completed Utility Contact information Form available at: <https://www.cpuc.ca.gov/-/media/cpuc-website/divisions/communications-division/documents/licensing-compliance/contact-information-update-request-form.pdf>. Leave blank the Utility ID field as this information will be provided upon approval of the CD Registration request.

2. Complete Attachment A of the form: Sworn Affidavit. The document must be signed by an officer of the Applicant.

3. Pay the CD Registration Filing Fee

- Refer to the filing fee schedule posted at <https://www.cpuc.ca.gov/-/media/cpuc-website/divisions/administrative-law-judge-division/documents/2024-filing-fees.pdf>
- Payee: California Public Utilities Commission
- Memo line: CD Registration Fee of [Name of Applicant]
- Send to Payment to: ATTN: Fiscal Office  
California Public Utilities Commission  
505 Ness Avenue  
San Francisco, CA 94102
- Failure to include the filing fee may result in a delay or rejection of the filing.

4. Submit completed CD Registration Form, Attachment A, all applicable Appendices, and Copy of CD Registration Fee Check Payment via email only to [CDCompliance@cpuc.ca.gov](mailto:CDCompliance@cpuc.ca.gov).