



**Public Utilities Commission**

STATE OF CALIFORNIA

**CITATION FOR VIOLATION  
OF PUBLIC UTILITIES CODE**

To: Ali B Zanjani dba Royalty Limousine



File: TCP 16194-P

Date: January 3, 2023

Citation#: T.23.01-001

Case #: PSG-5815

**VIOLATION(S)**

You are hereby cited for having violated sections of the Public Utilities Code (Pub. Util. Code) as described below. These violations occurred during the period October 29, 2022, through November 1, 2022:

- (1) Operated as a charter-party carrier after suspension of its operating authority in violation of Pub. Util. Code Section 5379 [1 count];**
- (2) Engaged one (1) driver without being licensed with the proper endorsement and medical certificates in violation of Pub. Util. Code Section 5387 (b) (c) (1) (E)(3), G.O. 157-E, Part 5.01, and California Vehicle Code (CVC) Sections 15250 and 15278 [1 count];**
- (3) Failed to include pertinent information on the waybills in violation of Pub. Util. Code Section 5381 and General Order 157-E, Part 3.01 [1 count].**

**STATEMENT OF FACTS**

The above violations are documented in the attached Investigation Report, which consists of the carrier's records and substantiating documents obtained from other sources. TEB considered the totality of the violations and Penalty Assessment Methodology adopted in Resolution M-4846 (dated November 5, 2020) to determine the citation fine.

CIT-LIC

## RESPONSE

You are hereby called upon to answer this citation on or before January 27, 2023.

By way of such answer, you may either:

- (1) Pay a fine of \$5,000.00 pursuant to P.U. Code Section 5378. (Submit your check or money order payable to California Public Utilities Commission using the attached *Citation Agreement*. Upon payment, the fine will be deposited in the State Treasury to the credit of the General Fund and the Commission staff will deem the matter closed, **or**
- (2) Contact the Program Manager below to make payment arrangements, **or**
- (3) Contest this Citation by filing an Appeal. See attached document "*How to File an Appeal and Instructions for Filing a Notice of Appeal and Certificate of Service for a Citation Appeal.*"

If you fail to respond within the 20 calendar days, you will be in default of the citation and will have forfeited your right to appeal the citation. In addition, your operating authority will be immediately suspended and subsequently revoked, pursuant to Resolution ALJ-187. The Commission may also take action through a civil or criminal proceeding to recover any unpaid fine and ensure compliance with applicable statutes and Commission orders.

*Rahmon Momoh*

---

Rahmon Momoh  
Program and Project Supervisor  
Transportation Enforcement Branch  
Consumer Protection and Enforcement Division  
(415) 816-5754  
[Rahmon.Momoh@cpuc.ca.gov](mailto:Rahmon.Momoh@cpuc.ca.gov)

Attachments

CIT-LIC



## Public Utilities Commission

STATE OF CALIFORNIA

File No.: TCP 16194-P

Citation #: T.23.01-001

Case #: PSG-5815

### CITATION COMPLIANCE AGREEMENT

I hereby agree to comply with this citation dated January 3, 2023, and herewith pay the fine of \$5,000.

Ali B Zanjani



\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

Payment should be made payable to *California Public Utilities Commission* and sent to:

**California Public Utilities Commission**  
**Attention: Fiscal Office**  
**505 Van Ness Avenue**  
**San Francisco, CA 94102-3298**



## Public Utilities Commission

STATE OF CALIFORNIA

File No.: TCP 16194-P

Citation #: T.23-01-001

Case #: PSG-5815

### CITATION SERVICE

On January 4, 2023, I was served with Citation T.23-01-001, and I understand that I have 20 calendar days from the date of service to answer the citation (by **January 27, 2023**). I have also been provided with the following forms:

A copy of the Case Summary

How to File An Appeal of a Citation which includes instructions on how to Request for an Interpreter

CPUC Instructions For Filing a Notice of Appeal and Certificate of Service which includes a Notice of Appeal form

---

(Signature)

(Title)

---

(Date)

## CERTIFICATE OF SERVICE

I certify that I have this day served the following documents on:

Ali B Zanjani dba Royalty Limousine

1. Citation Number T.23-01-001, dated January 3, 2023.
2. Investigation Report.
3. How To File An Appeal.
4. Resolution ALJ-187

Date: January 3, 2023

Steve Esguerra  
TEB Enforcement Analyst's Signature

Steve Esguerra  
TEB Enforcement Analyst's name

**INVESTIGATION REPORT**

**CARRIER:** Ali B Zanjani (an individual) dba Royalty Limousine

**AUTHORITY:** TCP 16194-P Suspended August 31, 2022

**ADDRESSES:**

**PHONE/EMAIL:**

**VEHICLES:** Three limousines  
License Plates: 87536G1, 68049C2 and 55876L3, VIN [REDACTED]

**DRIVERS:**

[REDACTED]  
Ali B Zanjani

**PL&PD**

**INSURANCE:** Texas Insurance Company  
Policy# [REDACTED]  
Effective Date: 11/18/2021

**WORKERS'  
COMPENSATION**

**INSURANCE:** Markel Insurance Company  
Policy# [REDACTED]  
Effective Date: 1/1/2022

**DRUG**

**CONSORTIUM:** Affiliated Drug & Alcohol Testing

## INTRODUCTION

On November 7, 2022, I was assigned to investigate the operations and practices of Ali B Zanjani dba Royalty Limousine (Mr. Zanjani), after I observed his modified limousine (License plate: 55876L3) operating on October 29, 2022, in the San Diego Gaslamp District after Mr. Zanjani's permit was suspended on August 31, 2022.

## HISTORY OF ENFORCEMENT

On May 4, 2022, the California Public Utilities Commission's (CPUC) Transportation Licensing and Analysis Branch (TLAB) sent Mr. Zanjani an email message through our TCP Portal advising Zanjani that he needed to pass an annual CHP Safety Inspection and pay an annual fee by August 30, 2022, and failure to undergo an inspection by the due date would result in suspension or revocation of his operating authority [**Attachment 1**].

On August 31, 2022, TLAB sent Mr. Zanjani another email message and an Order of Suspension letter through our TCP Portal advising Mr. Zanjani that his permit was suspended on August 31, 2022, and if the reasons for the suspension were not resolved, by November 29, 2022, his operating authority would be revoked [**Attachment 2**].

**Prior Case (PSG-4106):** On December 29, 2015, I served Mr. Zanjani with Citation FC-774 for the following violations: Engaged three drivers without workers' compensation insurance; Failed to enroll two drivers in the Department of Motor Vehicles (DMV) Employer Pull Notice (EPN) program; Failed to enroll one driver in the mandatory Controlled Substance and Alcohol Testing Certification Program; and failed to include all pertinent information on his waybills [**Attachment 3**]. Mr. Zanjani subsequently paid the \$2,000 fine in four \$500 payments.

## VIOLATIONS

The investigation for the period of October 29, 2022, through December 19, 2022, disclosed violations of the following provisions of the Public Utilities (Pub. Util.) Code and a Commission General Order (GO):

- **Operated as a charter-party carrier during the suspension of his operating authority in violation of Pub. Util. Code Section 5379 [1 count].**

On October 29, 2022, CPUC staff participated in a Joint Enforcement Operation with the San Diego Police Department (SDPD). At 9:30 PM, I observed a white modified limousine (License plate: 55876L3) displaying TCP 16194-P enter the Omni San Diego Hotel driveway and the driver dropped off passengers. A check of TCP 16194-P showed the permit was suspended on August 31, 2022, for failure to have an annual equipment inspection. I introduced myself to the driver [REDACTED] and asked to see a copy of his waybill, but he was argumentative and uncooperative, and then he got back into his limousine and drove off. I contacted Sergeant [REDACTED] and SDPD subsequently pulled over the white modified limousine (License plate: 55876L3). When I arrived at the scene, the driver [REDACTED] explained he was on the phone with the owner, and the owner had sent him a copy of their current CHP Inspection. [REDACTED] emailed a copy of the CHP Pupil Activity Bus (PAB) Certification Report, dated August 24, 2022, to me and Program Manager [REDACTED] decided not to impound the limousine [Attachment 4].

On 12/9/2022, I contacted a TLAB Supervisor and was informed that Mr. Zanjani had started a CHP inspection request case in the TCP Portal in April 2022. However, Mr. Zanjani never paid the fees nor completed the CHP inspection request.

- **Engaged a driver without proper endorsement and medical certificate in violation of Pub. Util. Code Section 5387 (b) (c) (1) (E)(3), G.O. 157-E, Part 5.01, and California Vehicle Code (CVC) Sections 15250 and 15278 [1 count].**

Pub. Util. Code Section 5387 (b) states a person who drives a bus for a charter-party carrier without having a current and valid driver's license of the proper class, a



passenger vehicle endorsement, or the required certificate shall be suspended from driving a bus of any kind, including, but not limited to, a bus, school bus, school pupil activity bus, or transit bus, with passengers for a period of five years pursuant to Section 13369 of the Vehicle Code. Additional consequences include: (c) (1) A charter-party carrier shall have its authority to operate as a charter-party carrier permanently revoked by the commission or be permanently barred from receiving a permit or certificate from the commission if it commits any of the following acts: (E) Knowingly employs a bus driver who does not have a current and valid driver's license of the proper class, a passenger vehicle endorsement, or the required certificate to drive a bus; (3) The driver was operating the bus of a charter-party carrier without having a current and valid driver's license of the proper class, a passenger vehicle endorsement, or the required certificate.

Commission G.O. 157 E, Part 5.01 requires that every driver of a charter-party vehicle shall be licensed as required under the California Vehicle Code and shall comply with the driver provisions of the Motor Carrier Safety Sections of Title 13 of the California Code of Regulations.

CA Vehicle Code 15250 (a) (1) states in part a person shall not operate a commercial motor vehicle unless that person has in his or her immediate possession a valid commercial driver's license of the appropriate class.

CA Vehicle Code 15278 (2) states in part a driver is required to obtain an endorsement issued by the department to operate any commercial motor vehicle that is any of the following: a passenger transportation vehicle, which includes, but is not limited to, a bus, farm labor vehicle, or general public paratransit vehicle when designed, used, or maintained to carry more than 10 persons including the driver.

On November 1, 2022, I ran driver [REDACTED] commercial driver's license, and it showed his Medical Certificate expired on January 7, 2022, and his commercial license status stated: License Not Valid for Commercial Operation/Current Medical Exam Report Required [Attachment 5].

- **Failed to include pertinent information on the waybills in violation of Pub. Util. Code Section 5381 and General Order 157-E, Part 3.01 [1 count].**

My review of Mr. Zanjani's two waybills disclosed that they were lacking the following information as required by GO 157-E, Part 3.01 [**Attachment 4**]:

1. Name of the carrier (Ali B Zanjani dba Royalty Limousine) and TCP number.
2. Vehicle license plate number.
3. Whether the transportation was arranged by telephone, written contract, or electronic communication.

#### **DECLARATION**

I have read the foregoing and know the contents thereof and I declare under penalty of perjury that the foregoing is true and correct, except as to those matters stated on information and belief, and to those matters, I believe to be true.

Executed on January 3, 2023, in Los Angeles, California.

\_\_\_\_\_  
*Steve Esguerra*  
Steve Esguerra, TEB Enforcement Analyst

**List of Attachments**

- Attachment 1 --** TLAB Email Message to Mr. Zanjani, 5/4/2022
- Attachment 2 --** TLAB email message and Order of Suspension, 8/31/2022
- Attachment 3 --** Prior Citation FC-774 (\$2,000), Prior Case PSG-4106, 12/29/2015
- Attachment 4 --** Two waybills and photos (10/29/2022), CDL: [REDACTED] Vehicle  
Registration, CHP PAB Report (8/24/2022)
- Attachment 5 --** California Drivers' License print-out [REDACTED] 11/1/2022

**ATTACHMENT 1**

### Subject: CPUC Annual CHP Safety Inspection Notice

Delete Reply All Reply Forward

Message Details

From: CPUC Transportation Members  
To: [REDACTED]

9:18 AM | May 4, 2022

Hello:

This is a message from the California Public Utilities Commission (CPUC).

State law requires each Transportation Charter-party Carrier (TCP) that operates "tour buses" (defined in California Vehicle Code § 612) and/or "modified limousines" (defined in California Public Utilities Code § 5361) pass an annual inspection, conducted by the California Highway Patrol (CHP), and to pay an annual fee to offset the cost of the inspections (California Public Utilities Code § 5373.1(c), California Public Utilities Code § 5374.2, California Public Utilities Code § 1042, California Vehicle Code § 34500.4).

Your annual CHP Safety Inspection is due on [08/30/2022]. The TCPortal has opened a draft "CHP Inspection (Annual)" case for you. The case will appear in the "My Open Cases" section of your portal home screen when you login. Review and submit the case to have the inspection request processed.

To access your account, visit the CPUC Transportation Carrier Portal at: <https://tportal.cpuc.ca.gov/TCP/s/>. Visit the Help/FAQ on the bottom the page for more information on how to use the system.

Failure to undergo an inspection by the due date will result in suspension or revocation of your operating authority(s).

### Related

(0) (/lightning/r/EmailMessage/02s8z000000jYstAA)

(0) (/lightning/r/EmailMessage/02s8z000000jYstAA)

Other Related People (0)

Related To (1)

AI-006048 (/lightning/r/a0Yt000000W8e8JEAR/v...  
Account Info

## **ATTACHMENT 2**

## PUBLIC UTILITIES COMMISSION

505 Van Ness Avenue  
San Francisco, CA 94102-3298



DBA: ROYALTY LIMOUSINE

PSG0016194

ATTN: ZANJIAN LIAO

TCP P PERMIT

**CPUC Order of Suspension**

This is notice from the California Public Utilities Commission (CPUC) that the operating authority listed on this letter is suspended effective **August 31, 2022**.

**Failure to have annual equipment inspection**

Unless the suspension was requested voluntarily, if the reason(s) for the suspension are not resolved within 90 days, on **November 29, 2022**, the operating authority will be revoked. Voluntary suspensions may stay in effect without becoming revoked until the operating authority expires.

After the cancellation or revocation of a permit or certificate, or during the period of its suspension, or after the expiration of its permit or certificate, it is unlawful for a Passenger Stage Corporation (PSC) or a Transportation Charter-Party carrier (TCP) of passengers to conduct any operations as a carrier. (California Public Utilities Code §§ 1045, 5379). Unlawful operations are subject to fines and penalties as set forth in the California Public Utilities Code and may include permanent revocation of your operating authority or being permanently barred from receiving an operating authority.

A carrier whose certificate or permit is suspended due to failing to pass a vehicle inspection by the California Highway Patrol (CHP) (California Public Utilities Code § 5378.5, Commission Resolution TL-18336) may obtain a reinspection of its terminal and vehicles by the CHP by submitting a written request for reinstatement to CPUC and paying a reinstatement fee of one thousand dollars (\$1,000). (California Public Utilities Code § 5378.5(b)). Upon receipt of a written recommendation from CHP to suspend a carrier's operating authority, a carrier may request a hearing of the suspension by making a written request to CPUC and the CHP showing cause why the suspension should not be continued.

If your suspension is due to failing to maintain adequate insurance, you must contact your insurance provider to reinstate your policy on-file with the CPUC.

Date: Aug 31, 2022

PUBLIC UTILITIES COMMISSION  
STATE OF CALIFORNIA

licensing@cpuc.ca.gov

### CPUC Notice of Suspended Operating Authority

Delete Reply All Reply Forward

Message Details

From: Transportation Carrier Portal  
To: ALI B ZANJANI (/lightning/r/003f000000bAU9PAAW/view)

2:15 AM | Aug 31, 2022

Hello ALI B ZANJANI,

This is a message from the California Public Utilities Commission (CPUC). Attached to this e-mail is written notice regarding the suspension of your operating authority(s) effective August 31, 2022.

Unless the suspension was requested voluntarily, if the reason(s) for the suspension are not resolved by November 29, 2022, the operating authority will be revoked. Voluntary suspensions may stay in effect without becoming revoked until the operating authority expires.

To access your account, visit the CPUC Transportation Carrier Portal at: <https://tcportal.cpuc.ca.gov>. Visit the Help/FAQ page for more information on how to use the system.

Thank you,

CPUC Transportation Licensing Section

### Related

(1) (/lightning/r/EmailMessage/02s8z000001E6jCAA)

PSG0016194\_00030518-Suspended.pdf  
Aug 31, 2022 • 103KB • pdf

(/lightning/r/ContentDocument/0698z000002V2f6AAC/view)

View All

(/lightning/r/EmailMessage/02s8z000001E6jCAA/related/Combined)

(1) (/lightning/r/EmailMessage/02s8z000001E6jCAA)

ALI B ZANJANI (/light...)

Type: Contact

View All

(/lightning/r/EmailMessage/02s8z000001E6jCAA/related/EmailMes)

Other Related People (0)

Related To (1)

00030518 (/lightning/r/800f0000000gQ6eAAE/v...)

Contract



## **ATTACHMENT 3**



**Public Utilities Commission**

STATE OF CALIFORNIA

**CITATION FOR VIOLATION  
OF PUBLIC UTILITIES CODE**

To: Ali B Zanjani an individual doing business as  
dba Royalty Limousine



File: TCP 16194 P

Date: Dec. 29, 2015

Citation #: FC - 774

Case #: PSG - 4106

**VIOLATIONS**

You are hereby cited with having violated sections of the Public Utilities Code (PUC) and General Order (G.O.) as described below. These violations occurred during the period October 1, 2015 through December 15, 2015:

- (1) Engaged three (3) employee-drivers without evidence of workers' compensation insurance in effect and on file with the Commission in violation of PUC Section 5378.1 [3 counts];
- (2) Failed to enroll two (2) employee-drivers in the Department of Motor Vehicle (DMV) Employer Pull Notice (EPN) Program in violation of PUC Section 5374(a)(1)(D), G.O. 157-D, Part 5.02 and the California Vehicle Code (CVC) Section 1808.1 [2 counts];
- (3) Failed to enroll one (1) employee-driver in a mandatory Controlled Substance and Alcohol Testing Certification Program for Pre-Employment Testing in violation of PUC Section 5374(a)(1)(I) and G.O. 157-D, Part 10 [1 count]; and
- (4) Failed to include all pertinent information on the waybills in violation of G.O. 157-D, Part 3.01 [1 count].

**STATEMENT OF FACTS**

The above violations are documented in the attached investigator's summary report, which consists of carrier's records and substantiating documents obtained from other sources.

CIT-LIC

**RESPONSE**

You are hereby called upon to answer this citation on or before 1-18-16 2015.  
By way of such answer you may either:

- (1) Pay a fine of \$2,000 pursuant to PUC Sections 5378 and 5314. (Submit your check or money order payable to California Public Utilities Commission using the attached *Citation Compliance Agreement*. Upon payment, the fine will be deposited in the State Treasury to the credit of the General Fund and the Commission staff will deem the matter closed; or
- (2) Contest this citation by filing an appeal. See attached document "*How to File an Appeal and Instructions for Filing a Notice of Appeal and Certificate of Service for a Citation Appeal.*"

If you fail to respond within the 20 calendar days, you will be in default of the citation and will have forfeited your right to appeal the citation. In addition, your operating authority will be immediately suspended and subsequently revoked, pursuant to Resolution ALJ-187. The Commission may also take action through a civil or criminal proceeding to recover any unpaid fine and ensure compliance with applicable statutes and Commission orders.



---

Haydee Clarke  
Senior Transportation Representative, Badge #10  
Transportation Enforcement Section  
Safety and Enforcement Division

Attachments

CIT-LIC



**Public Utilities Commission**

STATE OF CALIFORNIA

File: TCP 16194-P

Date: Dec. 28, 2015

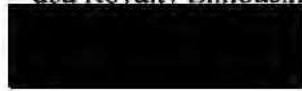
Citation #: FC - 774

Case #: PSG - 4106

**CITATION COMPLIANCE AGREEMENT**

I hereby agree to comply with this citation dated 12-28-15, and herewith pay the fine of \$2,000.

Ali B Zanjani  
dba Royalty Limousine



Ali Zanjani      president  
(Signature)                      (Title)

12/28/15  
(Date)

Payment should be made payable to *California Public Utilities Commission* and sent to:

**California Public Utilities Commission**  
**Attention: Fiscal Office**  
**505 Van Ness Avenue**  
**San Francisco, CA 94102-3298**

**CERTIFICATE OF SERVICE**

I certify that I have this day served the following documents on

Al. B. Zangini

1. Citation number FC-774 dated 12-24-15
2. Investigator's report.
3. How to file an Appeal.
4. CPUC Instructions for filing a Notice of appeal and Certificate of Service for a Citation Appeal.

Date: 12-24-15

[Signature]  
Investigator's signature

S. Esquivel  
Investigator's Name and Badge #69

## **ATTACHMENT 4**



10/28/22, 10:06 PM

Trip Sheet

Royalty Limousine, Inc.

Pick-up Date: 10/29/2022 - Sat  
Pick-up Time: 08:30 PM  
Drop-off Time: 12:30 AM  
Reservation# 18453 HRL

Royalty Limousine Inc.

Bill To:  
N/A

Primary Passenger:

Booked On: 10/28/2022 07:18 PM  
Arr. By: Not Specified  
PO/Client #:

# of Pax 6	Vehicle Type Limo Town Car wht (LIMO-9 WHITE)	Car(s) Unassigned	Driver(s)
---------------	--	----------------------	-----------

**Passenger & Routing Information**

Passenger: [Redacted]  
 Phone: [Redacted]  
 PU: [Redacted] (United States of America)  
 DO: [Redacted] United States of America

Pmt Type Cash	Status Unpaid
------------------	------------------

**Charges & Fees**

Fiat Rate	600.00
Total Due (USD):	600.00
Payments/Deposits (USD):	200.00
Total Outstanding (USD):	400.00

**Notes/Comments**

Trip Notes: As directed to Downtown San Diego. Driver to collect \$120 in cash.

**Special Requests:**

**Reservation Agreement**

All deposits are NON refundable. If car cancellation is requested just give us 3 hours notice within our business hours prior to your pickup time and we will give you a full refund. We will not refund payment if cancelled with less than 3 hours notice prior to pickup time or in the event of a no-show. For all pickups and drop offs outside San Diego County such as Los Angeles, Irvine etc. and charter hourly rentals, we require 72 hours notice for cancellations. Company is not liable in the event of mechanical breakdown while on charter and will only be responsible for making up lost time at a mutually agreed date. The client assumes full financial liability for any damage to the limousine caused during the duration of the rental by them or any members of their party. A fee of 100.00 for each carpet or seat burn. Sanitation fee is 250.00. Drug use is prohibited by law. Any fines will be paid for by the customer. The driver has the right to terminate run without refund (if there is blatant indiscretion on the part of the client(s)). It is illegal to stand through the sunroof. Smoking is not permitted in some of our limousines and this is left to the discretion of the driver. Overtime pay will apply after the first 15 minutes of prearranged time described on the run sheet. Not responsible for articles left in the limousine. Balances to be paid to the driver on the run date before the beginning of the run. Vehicles cannot be loaded beyond seating capacity.

Gratuity(\$): \_\_\_\_\_ New Total(\$): \_\_\_\_\_ Signature: \_\_\_\_\_ Date: 10/29/2022

G-out 7:30 Arr Tm 8:20 Pax Load 8:30 Pax Drop G-in Mir-out 199500 Mir-in



10/28/22, 9:02 AM

Trip Sheet

Royalty Limousine, Inc.

Pick-up Date: 10/29/2022 - Sat  
Pick-up Time: 12:30 PM  
Drop-off Time: 04:30 PM  
Reservation#: 18305 HRL

Royalty Limousine Inc.

Bill To:  
N/A

Primary Passenger:

Booked On: 09/25/2022 05:11 PM  
Arr. By: Not Specified  
PO/Client #:

# of Pax	Vehicle Type	Car(s)	Driver(s)
9	Limo Town Car wht (LIMO-9 WHITE)	Unassigned	

**Passenger & Routing Information**

Passenger: [Redacted]  
Phone: [Redacted]  
PU: - [Redacted] (United States of America)

Pmt Type	Status
Cash	Unpaid

**Charges & Fees**

Per Hour 4 x 120.00	480.00
Std Grat 20.00%	96.00
Fuel Surch 8.00%	38.40
STC Surch 3.00%	17.88
Additional Charge	20.00
<b>Total Due (USD):</b>	<b>652.28</b>
Payments/Deposits (USD):	100.00
<b>Total Outstanding (USD):</b>	<b>552.28</b>

**Notes/Comments**

Trip Notes: Wedding limo svc. as directed. Add \$20 for extra driving! \$100 invoice paid.  
*Call: in a gated community*

**Special Requests:**

**Reservation Agreement**

All deposits are NON refundable. If car cancellation is requested just give us 3 hours notice within our business hours prior to your pickup time and we will give you a full refund. We will not refund payment if canceled with less than 3 hours notice prior to pickup time or in the event of a no-show. For all pickups and drop offs outside San Diego County such as Los Angeles, Irvine etc. and charter hourly rentals, we require 72 hours notice for cancellations. Company is not liable in the event of mechanical breakdown while on charter and will only be responsible for making up lost time at a mutually agreed date. The client assumes full financial liability for any damage to the limousine caused during the duration of the rental by them or any members of their party. A fee of 100.00 for each carpet or seat burn. Sanitation fee is 250.00. Drug use is prohibited by law. Any fines will be paid for by the customer. The driver has the right to terminate run without refund (if there is blatant indiscretion on the part of the client(s)). It is illegal to stand through the sunroof. Smoking is not permitted in some of our limousines and this is left to the discretion of the driver. Overtime pay will apply after the first 15 minutes of prearranged time described on the run sheet. Not responsible for articles left in the limousine. Balances to be paid to the driver on the run date before the beginning of the run. Vehicles cannot be loaded beyond seating capacity.

Gratuity(\$): \_\_\_\_\_ New Total(\$): \_\_\_\_\_ Signature: \_\_\_\_\_ Date: 10/29/2022

Gr-out 12:00 Arr Tm 12:20 Pax Load 12:30 Pax Drop 4:30 Gr-in 5:00  
 Mile-out 199382 Mile-in 199500

(5)

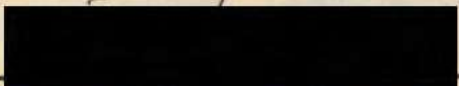


**DRIVER'S TIME RECORD**

Date 10/29/2022

Company Name ROYALTY LIMOUSINES

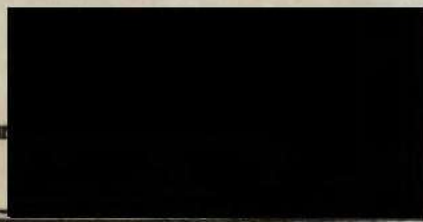
Vehicle # 11/WHITE

Drivers name 

Vehicle license # \_\_\_\_\_

Start time 12:00

End time \_\_\_\_\_



Total hours \_\_\_\_\_


Signature \_\_\_\_\_

**DAILY VEHICLE INSPECTION REPORT**

Inspect items listed - If defective, check and describe in remarks

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Battery                    | <input type="checkbox"/> Belts/Hoses         | <input type="checkbox"/> Fluid levels                     |
| <input type="checkbox"/> Fuel tanks/Caps            | <input type="checkbox"/> Steering            | <input type="checkbox"/> Service brakes (and connections) |
| <input type="checkbox"/> Tires                      | <input type="checkbox"/> Wheels              | <input type="checkbox"/> Coupling devices                 |
| <input type="checkbox"/> Headlamps                  | <input type="checkbox"/> Tail lamps          | <input type="checkbox"/> Reflectors                       |
| <input type="checkbox"/> Mirrors                    | <input type="checkbox"/> Windows/Glass       | <input type="checkbox"/> Windshield wipers                |
| <input type="checkbox"/> Parking brake (hand brake) | <input type="checkbox"/> Defroster           | <input type="checkbox"/> Horn                             |
| <input type="checkbox"/> Heater                     | <input type="checkbox"/> Emergency equipment |   |

Remarks \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Vehicle is in satisfactory condition Drivers signature 

Defects corrected \_\_\_\_\_ Above defects need not be corrected for safe operation of vehicle

Mechanics signature \_\_\_\_\_ Date \_\_\_\_\_

Reviewer's signature \_\_\_\_\_ Date \_\_\_\_\_







**TCP 16194-P**  
**asandiegolimo.com**  
**858.922.7225**

California<sup>USA</sup>

COMMERCIAL  
DRIVER LICENSE



CLASS B

EXP 02/13/2025

END P

DOB [REDACTED]  
RSTR M L

SEX M

HAIR BRN

EYES BRN

HGT 5'09"

WGT 205 lb

ISS

06/25/2020

DD [REDACTED]





**CLASS: B - Veh, No A & No WC**

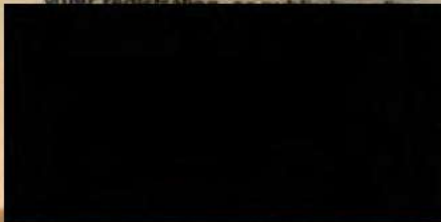
**ENDORSEMENTS: P-Psgr**

**RESTRICTIONS: M/42-May not operate Class A passenger vehicles**

**L/48-Limited to vehicles without air brakes when driving commercially**



This license is issued as a license to drive a motor vehicle; it does not establish eligibility for employment, voter registration, or other purposes.







A Public Service Agency

THIS VALIDATED REGISTRATION CARD OR A FACSIMILE COPY IS TO BE KEPT WITH THE VEHICLE FOR WHICH IT IS ISSUED. THIS REQUIREMENT DOES NOT APPLY WHEN THE VEHICLE IS LEFT UNATTENDED. IT NEED NOT BE DISPLAYED. PRESENT IT TO ANY PEACE OFFICER UPON DEMAND. IF YOU DO NOT RECEIVE A RENEWAL NOTICE, USE THIS FORM TO PAY YOUR RENEWAL FEES OR NOTIFY THE DEPARTMENT OF MOTOR VEHICLES OF THE PLANNED NON-OPERATIONAL STATUS (PNO) OF A STORED VEHICLE. RENEWAL FEES MUST BE PAID ON OR BEFORE THE REGISTRATION EXPIRATION DATE OR PENALTIES WILL BE DUE PURSUANT TO CALIFORNIA VEHICLE CODE SECTIONS 9552 - 9554.

EVIDENCE OF LIABILITY INSURANCE FROM YOUR INSURANCE COMPANY MUST BE PROVIDED TO THE DEPARTMENT WITH THE PAYMENT OF RENEWAL FEES. EVIDENCE OF LIABILITY INSURANCE IS NOT REQUIRED WITH REGISTRATION RENEWAL OF OFF-HIGHWAY VEHICLES, TRAILERS, VESSELS, OR IF YOU FILE A PNO ON THE VEHICLE.

WHEN WRITING TO DMV, ALWAYS GIVE YOUR FULL NAME, PRESENT ADDRESS, AND THE VEHICLE MAKE, LICENSE, AND IDENTIFICATION NUMBERS.

\*\*\*\*\* DO NOT DETACH - REGISTERED OWNER INFORMATION \*\*\*\*\*



A Public Service Agency

REGISTRATION CARD VALID FROM: 12/31/2021 TO: 12/31/2022

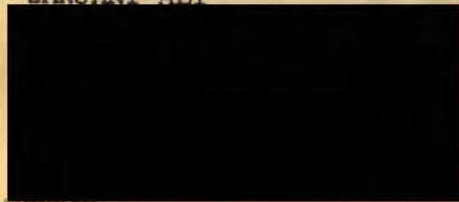
MAKE	YR MODEL	YR 1ST SOLD	VLF CLASS	*YR	TYPE VEH	TYPE LIC	LICENSE NUMBER
LINC	2008	2008	AT	2022	32X	31	55876L3

BODY TYPE MODEL	MP	MO	AX	WC	UNLADEN/G/CGW	
LM	G	DF	2	F	06280	[REDACTED]

TYPE VEHICLE USE	DATE ISSUED	CC/ALCO	DT FEE RECVD	PIC	USE TAX	STICKER ISSUED
COMMERCIAL	06/28/22	37	06/28/22	3	233	E9521901

PR/HIST: TAXI PR EXP DATE: 12/31/2022

REGISTERED OWNER  
ZANJANI ALI



AMOUNT PAID  
\$ 271.00



AMOUNT DUE	AMOUNT RECVD
\$ 271.00	CASH :
	CHCK :
	CRDT : 271.00

F00 676 43 0027100 0028 CS F00 062822 31 55876L3 461



DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

**SAFETY COMPLIANCE REPORT/  
TERMINAL RECORD UPDATE**

CHP 343 (Rev. 12-17) OPI 082

NEW TERMINAL INFORMATION <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	CALIFORNIA [REDACTED]	FILE CODE NUMBER 226997	COUNTY CODE 37	REG [REDACTED]
TERMINAL TYPE <input type="checkbox"/> Truck <input checked="" type="checkbox"/> Bus <input type="checkbox"/> Mod Limo	CODE T	OTHER PROGRAM(S)	LOCATION CODE 645	SUBAREA B21

CARRIER LEGAL NAME: **ALI B ZANJANI**

TERMINAL NAME (IF DIFFERENT): **ROYALTY LIMOUSINE**

TELEPHONE NUMBER (W/ AREA CODE): [REDACTED]

TERMINAL SUBJECT ADDRESS (NUMBER, STREET, CITY, ZIP CODE): [REDACTED]

MAILING ADDRESS (NUMBER, STREET, CITY, ZIP CODE) (IF DIFFERENT FROM ABOVE): [REDACTED]

INSPECTION LOCATION (NUMBER, STREET, CITY OR COUNTY): [REDACTED]

**LICENSE, FLEET AND TERMINAL INFORMATION**

HM LIC. NO.	HWY REG. NO.	IMS LIC. NO.	TRUCKS AND TYPES	TRAILERS AND TYPES	PASS VEH. BY TYPE I II 2 Mod Limo	DRIVERS 2	BT FLEET SIZE Powered
EXP. DATE	EXP. DATE	EXP. DATE	REG. CT.	HW VEH.	HW CONT.	PPBC/SAT <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	Towed
TERMINALS IDENTIFIED IN SECTION 3451(b) CVC <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			FILE CODE NUMBERS OF TERMINALS INCLUDED IN INSPECTION AS A RESULT OF SECTION 3451(b) CVC				

**EMERGENCY CONTACTS (In Calling Order of Preference)**

EMERGENCY CONTACT (NAME): **ALI ZANJANI**

DAY TELEPHONE NO. (W/ AREA CODE): [REDACTED]

NIGHT TELEPHONE NO. (W/ AREA CODE): [REDACTED]

EMERGENCY CONTACT (NAME): [REDACTED]

DAY TELEPHONE NO. (W/ AREA CODE): [REDACTED]

NIGHT TELEPHONE NO. (W/ AREA CODE): [REDACTED]

**ESTIMATED CALIFORNIA MILEAGE FOR THIS TERMINAL FOR LAST YEAR (2021)**

A <input type="checkbox"/> UNDER 15,000	B <input checked="" type="checkbox"/> 15,001 - 50,000	C <input type="checkbox"/> 50,001 - 100,000	D <input type="checkbox"/> 100,001 - 500,000	E <input type="checkbox"/> 500,001 - 1,000,000	F <input type="checkbox"/> 1,000,001 - 2,000,000	G <input type="checkbox"/> 2,000,001 - 5,000,000	H <input type="checkbox"/> 5,000,001 - 10,000,000	I <input type="checkbox"/> MORE THAN 10,000,000
--	--	--	---	---	---	---	--	--

**OPERATING AUTHORITIES OR PERMITS**

PUC:  T  TCP PSC 16194

USDOT: 2678166

MOTOR CARRIER OF PROPERTY PERMIT ACTIVE:  Yes  No  N/A

REASON FOR INSPECTION: PAB CERTIFICATION NOT FOR RATING

IMS FITNESS EVALUATION:  Yes  No

INSPECTION FINDINGS REQUIREMENTS	INSPECTION RATINGS: B = Satisfactory U = Unsatisfactory C = Conditional UR = Unrated N/A = Not Applicable	INSPECTION RATINGS				INSPECTION RATINGS				INSPECTION RATINGS						
		MAINTENANCE PROGRAM	DRIVER RECORDS	REG. EQUIPMENT	HAZARDOUS MATERIALS	TERMINAL	MAINTENANCE PROGRAM	DRIVER RECORDS	REG. EQUIPMENT	HAZARDOUS MATERIALS	TERMINAL	MAINTENANCE PROGRAM	DRIVER RECORDS	REG. EQUIPMENT	HAZARDOUS MATERIALS	TERMINAL
MAINTENANCE PROGRAM		1 N/A 2 N/A 3 N/A 4 N/A	1 N/A 2 N/A 3 N/A 4 N/A	1 N/A 2 N/A 3 N/A 4 N/A	1 N/A 2 N/A 3 N/A 4 N/A	1 N/A 2 N/A 3 N/A 4 N/A	1 N/A 2 N/A 3 N/A 4 N/A	1 N/A 2 N/A 3 N/A 4 N/A	1 N/A 2 N/A 3 N/A 4 N/A	1 N/A 2 N/A 3 N/A 4 N/A	1 N/A 2 N/A 3 N/A 4 N/A	1 N/A 2 N/A 3 N/A 4 N/A	1 N/A 2 N/A 3 N/A 4 N/A	1 N/A 2 N/A 3 N/A 4 N/A	1 N/A 2 N/A 3 N/A 4 N/A	1 N/A 2 N/A 3 N/A 4 N/A
DRIVER RECORDS		No. 1 Time 0.5	No. 1 Time 1.0	No. 1 Time 0.5	TIME	TIME	TIME	TIME	TIME	TIME	TIME	TIME	TIME	TIME	TIME	TIME
DRIVER HOURS		<input checked="" type="checkbox"/> No H/M Transported <input type="checkbox"/> No H/M violations noted	<input type="checkbox"/> No H/M Transported <input type="checkbox"/> No H/M violations noted	<input type="checkbox"/> No H/M Transported <input type="checkbox"/> No H/M violations noted	CONTAINERS/TANKS	CONTAINERS/TANKS	CONTAINERS/TANKS	CONTAINERS/TANKS	CONTAINERS/TANKS	CONTAINERS/TANKS	CONTAINERS/TANKS	CONTAINERS/TANKS	CONTAINERS/TANKS	CONTAINERS/TANKS	CONTAINERS/TANKS	CONTAINERS/TANKS
HAZARDOUS MATERIALS		REMARKS				REMARKS				REMARKS						
<p>The following vehicle has been certified for transportation of school pupils per CVC 12517.45 (Pupil Activity Bus): Unit #1 License- 87536G1/CA.</p> <p>CVSA DECAL-31512908</p>																

INSPECTION TYPE:  I  R  [REDACTED]

INSPECTED BY (NAME(S)): **W. REIBER, MOTOR CARRIER SPECIALIST I**

INSPECTION DATE(S): **08/24/2022**

ID NUMBER(S): **A16424**

SUSPENSE DATE:  Auto  None

**MOTOR CARRIER CERTIFICATION**

I hereby certify that all violations described hereon and recorded on the attached pages (2 through 2 ), will be corrected in accordance with applicable provisions of the California Vehicle Code and the California Code of Regulations. I understand that I may request a review of an unsatisfactory rating by contacting the Motor Carrier Safety Unit Supervisor at (858) 650-3655 within 5 business days of the rating.

CURRENT TERMINAL RATING: **UNRATED**

CARRIER REPRESENTATIVE'S PRINTED NAME: **ALI B ZANJANI**

TITLE: **OWNER**

DATE: **08/24/2022**

DRIVER LICENSE NUMBER: [REDACTED]

STATE: [REDACTED]

## **ATTACHMENT 5**



DATE:11-01-22\*TIME:11:04\*

DL/NO: [REDACTED]

B/D: 02-13-1967\*NAME: [REDACTED]

RES ADD AS OF 07-20-21: [REDACTED]

OTH ADD AS OF 06-25-20: [REDACTED]

AKA:  
[REDACTED]

IDENTIFYING INFORMATION:

SEX: MALE\*HAIR: BROWN\*EYES: BRN\*HT: 5-09\*WT: 205\*

LIC/ISS:06-25-20\* EXP [REDACTED] CLASS: B COMMERCIAL\*

[REDACTED]

ISSUE DATE: 01-07-20 [REDACTED]

STATUS CODE: N

MED EXAMINER NUMBER: CA 26038

SPECIALTY: CH MED EXAMINER PHONE NUMBER [REDACTED]

MED EXAMINER NAME:

LAST NAME: [REDACTED]

FIRST NAME: [REDACTED]

MED CERT RESTRICTIONS: NONE

SPE EFF DATE: NONE

DRIVER WAIVER TYPE: NONE

SELF CERTIFICATION INFORMATION:

SELF CERTIFICATION CODE: NI

RESTRICTIONS:

M-MAY NOT OPERATE CLASS A PASSENGER VEHICLES\*

L-LIMITED TO VEHICLES WITHOUT AIR BRAKES WHEN DRIVING COMMERCIALY\*



DEPARTMENTAL ACTIONS:

NONE\*

CONVICTIONS:

VIOL/DT	CONV/DT	SEC/VIOL	DKT/NO	DISP	COURT	VEH/LIC
---------	---------	----------	--------	------	-------	---------



68507C2

CDL OTH

UPDATED:12-19-19\*

FAILURES TO APPEAR:

NONE\*

ACCIDENTS:

NONE\*

END

## HOW TO FILE AN APPEAL OF A CITATION

IF YOU WISH TO APPEAL THIS CITATION, YOU MUST DO SO WITHIN 20 CALENDAR DAYS OF THE DATE YOU RECEIVED THE CITATION.

There are two options to file your appeal, both options require use of the Appeal Form located at the link below:

### Appeal Form

**Option 1:** You may file your appeal electronically by following the instructions on the CPUC's Filing A Document Electronically (E-filing) webpage <https://www.cpuc.ca.gov/efile>

**Option 2:** You may file your appeal by sending six (6) paper copies addressed to CPUC's Docket office:

**California Public Utilities Commission  
Docket Office, 2<sup>nd</sup> Floor  
505 Van Ness Ave  
San Francisco, CA 94102**

### After Filing your appeal, you must also serve the Notice of Appeal:

To serve copies of the Notice of Appeal, you must attach a **"Certificate of Service for a Citation Appeal"**. In the Notice of Appeal, you must state why you are appealing the citation.

**To properly serve the Notice of Appeal, send the Notice of Appeal and any attachments by e-mail to the following recipients:**

1. **CPUC Docket Office**, ALJ\_Docket\_Office@cpuc.ca.gov
2. **Transportation Enforcement Inbox**, TEB\_Citation\_Appeals@cpuc.ca.gov
3. **Douglas Ito, Director CPED**, Douglas.Ito@cpuc.ca.gov
4. **Anne Simon, Chief Administrative Law Judge**, Anne.Simon@cpuc.ca.gov
5. **ALJ Division Appeals Coordinator**, ALJ\_Div\_Appeals\_Coordinator@cpuc.ca.gov

***Please note if you are appealing by the Paper Copy process you must also file the Notice of Appeal either by emailing as described above or mailing to the following:***

***Original plus six copies to:***

1. **Docket Office** California Public Utilities Commission, Docket Office, 2nd Floor, 505 Van Ness Ave, San Francisco, CA 94102



**One Copy Each to:**

2. **Douglas Ito, Director**, Consumer Protection and Enforcement Division, California Public Utilities Commission, 505 Van Ness Ave., 2nd Floor, San Francisco
3. **Anne Simon, Chief Administrative Law Judge**, California Public Utilities Commission, Administrative Law Division, 505 Van Ness Ave., 5th Floor, San Francisco, CA 94102
4. **ALJ Division Appeals Coordinator**, California Public Utilities Commission, Administrative Law Division, 505 Van Ness Ave., 5th Floor, San Francisco, CA 94102
5. **Program Manager CPED/TEB-South** Kenneth Bruno, 320 W. 4th Street Los Angeles, CA 90013
6. **Program Manager CPED/TEB-North (TBD)**, California Public Utilities Commission, 505 Van Ness Ave., 2<sup>nd</sup> Floor, San Francisco, CA 94102

**You may request an extension of time to file an appeal**

You may request up to 30 days additional time to file an appeal. To ask for extra time, contact the Supervisor listed on the citation on or before the due date to seek a 30-day extension. A copy of the letter granting you an extension must be attached to your appeal.

The Citation Appeals Process can be found in Appendix A of CPUC Resolution ALJ-377. You may download the Resolutions at the following Commission webpage <http://docs.cpuc.ca.gov/ResolutionSearchForm.aspx> The relevant Citation Appeals Process are also included in the packet you received along with the citation.

**Paying the Citation and availability of Payment Plans**

If you do not want to file an appeal and agree to comply with the citation and pay the fine, sign the Citation Compliance Agreement. Contact the Supervisor listed on the citation before the due date to seek authorization for any payment plans as necessary.

**Frequently Asked Questions**

**WHAT HAPPENS IF I DON'T RESPOND?**

If you do not respond to the citation within the 20 calendar days, you will be in default of the citation, and will lose your right to appeal the citation. In addition, CPED will immediately suspend your operating authority. If you do not pay the citation amount or make a payment arrangement by 30 days after suspension of your operating authority, CPED will revoke your operating authority. Once we revoke your operating authority, we cannot reinstate it. Instead, first you must pay the citation fine, and then apply to the CPUC for **new** operating authority and pay a filing fee. The CPUC may also act through a civil or criminal proceeding to recover any unpaid fines and to ensure compliance with applicable statutes and CPUC orders.

**WHAT ARE MY RIGHTS?**

If you file a Notice of Appeal, the CPUC will set a **hearing date** for your appeal to be heard before an Administrative Law Judge (ALJ).

### Hearing Venue:

Until further notice, all appeal hearings will be telephonic due to the COVID-19 pandemic. Telephone instructions will be provided by the ALJ prior to the telephone hearing.

### At the hearing:

There are two different types of Hearing Procedures for an Appeal to be heard before a CPUC Administrative Law Judge.

#### **Expedited Citation Appeal Procedure**

Resolution ALJ-377 provides for an expedited process for citations at or below the jurisdictional limit of the Small Claims Court in California as referenced in Public Utilities Code § 1702.1. This is currently \$10,000 for individuals and \$5,000 for corporations.

- Attorneys or representatives are not allowed to represent parties in the expedited process.
- No court reporters will be present, nor will a transcript be provided.
- You are entitled to have an interpreter present at the hearing to translate for you. The CPUC will provide the interpreter cost free. To have an interpreter at the hearing, you must make a written request to the Chief Administrative Law Judge and to the Office of the Public Advisor (see contact information, on this form) no later than five business days before the date of your hearing.
- You may provide evidence and call witnesses to testify for you. If you will be providing evidence for the record of the hearing, you must provide that evidence to CPED no later than three days before the date of your hearing.
- A party who is subject to the Expedited Citation Appeal Procedure, may at any time prior to the swearing in of the first witness at the evidentiary hearing, request termination of the Expedited Citation Appeal Procedure, and that the matter be recalendared for hearing under the Commission's regular procedure for Citation Appeals. The Commission or the assigned Administrative Law Judge, when the public interest so requires, may at any time prior to the filing of a resolution addressing the Citation Appeal, terminate the Expedited Citation Appeal Procedure and recalendar the matter for hearing under the Commission's regular procedure for Citation Appeals.

#### **Regular Procedure for Citation Appeals**

For cases exceeding the small claims threshold above, or when the appellant requests termination of the expedited procedure, the CPUC will use the regular procedure for citation appeals.

- You may have an attorney or someone else represent you, but you must pay for the attorney or other representative.
- You may ask for a transcript of the hearing, but you must pay the cost of the transcript.
- You are entitled to have an interpreter present at the hearing to translate for you. The CPUC will provide the interpreter, and you will not have to pay for the interpreter's service. To have an interpreter at the hearing, you must make a written request to the Chief Administrative Law Judge and to the Office of the Public Advisor (see contact information, below) no later than five business days before the date of your hearing.



- You may provide evidence and call witnesses to testify for you. If you will be providing evidence for the record of the hearing, you must provide that evidence to CPED no later than three days before the date of your hearing.

#### **WHERE CAN I GET HELP?**

The CPUC's **Public Advisor's Office** can help you file your appeal. The Public Advisor's Office cannot appear at the hearing with you or help you present your appeal but can help you understand the appeal process. The Public Advisor's Office can be reached at:

Telephone: 866-849-8390 or 415-703-2074

Email: [public.advisor@cpuc.ca.gov](mailto:public.advisor@cpuc.ca.gov)

Mail: CPUC Public Advisor, 505 Van Ness Avenue, San Francisco, CA 94102

Administrative Law Judge Division  
California Public Utilities Commission  
505 Van Ness Avenue  
San Francisco, CA 94102



## CALIFORNIA PUBLIC UTILITIES COMMISSION (CPUC) INSTRUCTIONS FOR FILING A NOTICE OF APPEAL AND CERTIFICATE OF SERVICE FOR A CITATION APPEAL

*Note: When filing a citation appeal, it is important to review both the specific Citation Program under which your citation has been issued and Resolution ALJ-377. The Pilot Rules enacted in Resolution ALJ-299<sup>1</sup> and these Revised Rules enacted in Resolution ALJ-377<sup>2</sup> require citation appeals after January 1, 2015 to be filed with the CPUC's Docket Office.<sup>3</sup> Appendix A of Resolution ALJ-377 lists the Citation Appellate and General Order Appellate Rules ("Citation Appellate Rules"). Appendix B of Resolution ALJ-377 describes the interaction between Resolution ALJ-377 and the individual Citation Programs in existence as of the adoption of Resolution ALJ-377. The cited entity initiating the appeal is referred to as an "appellant" under Resolution ALJ-377, Citation Appellate Rule 2.*

*Resolution ALJ-377 can be found at the following link and the citing authority should provide a copy of it when the citation is issued:*

*<https://docs.cpuc.ca.gov/ResolutionSearchForm.aspx>.*

*A copy of the Citation Program under which the citation is issued can be obtained from the CPUC Division issuing the citation.*

*It is useful to also refer to the CPUC's Rules of Practice and Procedure (P&P Rules), as they are referred to in Resolution ALJ-377. The P&P Rules can be found on the CPUC's webpage <http://www.cpuc.ca.gov/codelawrules/>.*

*The requirements for formatting your document and how and where to file are generally set forth in P&P Rules 1.5, 1.6 and 1.13. There is no filing fee for filing the Notice of*

---

<sup>1</sup> Effective as of January 1, 2015

<sup>2</sup> Effective as of July 1, 2020

<sup>3</sup> Rule 2 of the Citation Appellate Rules refers to a "Citation Program" as the "individual applicable statute, General Order or Resolution authorizing the issuance of a citation or authorizing the revocation of a license."

*Appeal. If you are filing your Notice of Appeal in hard copy, then submit an original and six exact copies of the document (including any attachments but not including the transmittal letter, if any.) (See P&P Rule 1.13(a)(2).) If you are filing electronically, please refer to the requirements in P&P Rule 1.13(b).*

*If you need general assistance with or have a question about filing the Notice of Appeal, contact the CPUC's Public Advisor's Office:*

The Public Advisor – CPUC  
505 Van Ness Avenue  
San Francisco, CA 94102  
(866) 849-8390 (toll free)  
[public.advisor@cpuc.ca.gov](mailto:public.advisor@cpuc.ca.gov)

**Specific Instructions for Using the Citation Appeal Forms:**

*Insert the following information into the blanks with the corresponding letters.*

**NOTICE OF APPEAL FORM**

- A. Insert the name of the person or entity filing the Notice of Appeal.  
(Citation Appellate Rule 3 and P&P Rule 1.6(b).)
- B. Insert the number of the citation being appealed and the date the citation was issued. (e.g., Citation Number 12345 issued on January 1, 2015).  
(Citation Appellate Rule 3.)
- C. Insert the amount of the citation. (Citation Appellate Rule 3.)
- D. Insert the name of the person or entity filing the Notice of Appeal.
- E. Insert the date of the citation that is appealed. (Citation Appellate Rule 5.)
- F. Insert the amount of the fine.



- G. Insert the date of any extension of time to file the appeal granted by CPED (if applicable).
- H. Insert the rationale for the appeal as specifically instructed in the Citation Program. If a Citation Program is silent on instructions for setting forth the rationale for the appeal, the Notice of Appeal must state the grounds for the appeal. The Notice of Appeal must also set forth additional items, if any, as required by the Citation Program. (Citation Appellate Rule 5.) If the Citation Program authorizes appellant to request an extension of time from a Division Director to file a Notice of Appeal, any extension received must be in writing and attached to the Notice of Appeal. (Citation Appellate Rules 4 and 5.)
- I. Insert the date that the Notice of Appeal is signed.
- J. Insert the name of the city in which the Notice of Appeal is signed.
- K. Insert the signature, name, mailing address, telephone number and, if available, electronic mail address of the person authorized to receive service and other communications on behalf of the person tendering the document. (P&P Rules 1.6 and 1.8.) This information is very important because it will be used by the CPUC to develop the official service list to give you notice of further required actions, hearing dates, etc. in the citation appeal. *Note: P&P Rule 1.8 requires this document to be signed. Please read the rule carefully as to who may sign the document, how to handle a document tendered on behalf of more than one person, and what representations are made by the signature.*
- L. List here all attachments to the Notice of Appeal and make sure the documents are attached in the format and manner required by P&P Rules 1.5 and 1.13. *Note: Citation Appellate Rule 4 requires any authorization of an extension of time to file a Notice of Appeal to be writing and attached to the Notice of Appeal. Rule 4 states: "Unless authorized by a Citation Program, there shall be no extension of time to file a Notice of Appeal from a citation issued pursuant to a Citation Program.....Any authorization of an extension of time to file a Notice of Appeal must be made by the Director (or designee) of the Commission Division*

*which issued the citation, in writing, subject to the provisions of the Citation Program, and must be attached to the Notice of Appeal.”*

## **CERTIFICATE OF SERVICE FORM**

**Note 1:** *If you are filing the Notice of Appeal in hard copy, the Certificate of Service MUST be attached to the Notice of Appeal. If you are filing the Notice of Appeal electronically, according to P&P Rule 1.13(b), the Certificate of Service must be transmitted with the document as a separate document when filing electronically, and this separate document must have its own caption. (See generally Citation Appellate Rule 6 and P&P Rule 1.9(e).)*

**Note 2:** *A Citation Appeal must be served at a minimum on the Chief Administrative Law Judge (with a copy to: [ALI Div Appeals Coordinator@cpuc.ca.gov](mailto:ALI.Div.Appeals.Coordinator@cpuc.ca.gov)), and on the Director of the Consumer Protection and Enforcement Division, on the same day that the Notice of Appeal is filed. The Notice of Appeal must also be served on other entities if required by the Citation Program. (See Citation Appellate Rule 6.)*

- M. Insert the date that the Notice of Appeal is served.
- N. Insert the names and addresses (and email addresses if served electronically) of the persons served with the Notice of Appeal. The generic position names and addresses for the Chief Administrative Law Judge and Director of the Consumer Protection and Enforcement Division are listed on the template. Because the persons in these positions may change, you will have to look up the individual names and email addresses to insert in the template. These names and email addresses can be found on the Commission website.
- O. Insert the date the Certificate of Service is signed.
- P. Insert the name of the city in which the Certificate of Service is signed.
- Q. The person who serves the Notice of Appeal must sign the Certificate of Service and their name must be printed under the signature line.

## PRIVACY NOTICE FORM

*Note: The citation appeal is filed with the CPUC, becomes a public record, and will be posted on the Commission's website. Therefore, any information you provide in the Notice of Appeal, including but not limited to, your name, address, city, state, zip code, telephone number, email address, the facts of your rationale for the citation appeal and any other facts stated therein, will be available on-line for later public viewing. The Privacy Statement attached to the Notice of Appeal must be filled out.*

*In limited circumstances, the CPUC may file a document under seal. If you wish to seek to file the Notice of Appeal with some or all of the information under seal, you cannot file electronically and must file in hard copy. Furthermore, that document must be tendered with a motion setting forth the rationale and legal citations as to why portions of the document should be filed under seal and tendered as follows. The Notice of Appeal itself and requisite exact copies should be tendered in both a redacted form (e.g., the document with the alleged confidential information excised) and unredacted form (e.g., a complete copy of the document, with both the public and allegedly confidential information included, in a sealed envelope). It is anticipated that Notices of Appeal for citation appeals will be filed as public documents. In the unlikely event you believe that there are legal grounds for filing a portion of the Notice of Appeal under seal, it may be helpful to consult a private attorney or representative to assist in your representation. However, please note that the timeframes for filing a Notice of Appeal in many citation appeals are short, so you should commence this process as soon as possible.*

R. Sign and date the Privacy Notice and print your name under the signature.

**See Next Page for  
Notice of Appeal Form**



***\*(Note: The capital letters in parenthesis correspond to the instruction sheet and are not part of the official filing.)***

**BEFORE THE PUBLIC UTILITIES COMMISSION OF THE STATE OF CALIFORNIA**

Appeal of

(A)\* \_\_\_\_\_

\_\_\_\_\_ from (B) \_\_\_\_\_

In the amount of (C) \_\_\_\_\_ issued by the California Public

Utilities Commission Consumer Protection and Enforcement

Division

(Leave blank for PUC use)

**NOTICE OF APPEAL**

(D) \_\_\_\_\_ files this Notice of Appeal from the citation issued on (E) \_\_\_\_\_ with a fine amount of (F)\$ \_\_\_\_\_.

An extension was granted by CPED (if applicable) to (G) \_\_\_\_\_ to file this appeal.

The rationale for the appeal is as follows:

(H) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Dated (I) \_\_\_\_\_, at (J) \_\_\_\_\_, California.

(K) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
  
\_\_\_\_\_  
\_\_\_\_\_

**Attachments**

(L) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CERTIFICATE OF SERVICE**

***(Note: The Certificate of Service is attached to the Notice of Appeal only when filing by hard copy. If filing by electronic copy, you must file the Certificate of Service as a separate document. A template for the Certificate of Service as a separate document is also attached to this package.)***

I certify that on (M) \_\_\_\_\_, I have by mail this day served a true copy of the original attached Notice of Appeal on: (N) (Insert Name of Chief Administrative Law Judge \_\_\_\_\_), Chief Administrative Law Judge, California Public Utilities Commission, 505 Van Ness Avenue, 5<sup>th</sup> Floor, San Francisco, CA 94102, (Insert email of Chief Judge) \_\_\_\_\_; [ALJ Div Appeals Coordinator@cpuc.ca.gov](mailto:ALJ Div Appeals Coordinator@cpuc.ca.gov) (electronically); (Insert Name of Director of Consumer Protection and Enforcement Division \_\_\_\_\_, Director, Consumer Protection and Enforcement Division, 505 Van Ness Avenue, San Francisco, CA 94102, (Insert email of Director of CPED) \_\_\_\_\_); and (Insert the names, addresses and emails of anyone else required to be served by the Citation Program you are cited under):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dated (O) \_\_\_\_\_, at (P) \_\_\_\_\_, California.

(Q)

\_\_\_\_\_  
\_\_\_\_\_

**Privacy Notice**

This message is to inform you that the Docket Office of the California Public Utilities Commission (CPUC) intends to file the above-referenced Notice of Appeal electronically instead of in paper form as it was submitted.

Please note: Whether or not your Notice of Appeal is filed in paper form or electronically, Notices of Appeal filed with the CPUC become a public record and may be posted on the CPUC's website. Therefore, any information you provide in the Notice of Appeal, including but not limited to, your name, address, city, state, zip code, telephone number, E-mail address and the rationale of your Notice of Appeal may be available on-line for later public viewing.

Having been so advised, the Undersigned hereby consents to the filing of the referenced Notice of Appeal.

(R)

---

Signature (same as person authorized to sign the Notice of Appeal)

---

Date

---

Print Name



**See Next Page for  
Certificate of Service Form  
For Electronic Filings**

***\*(Note: The capital letters in parenthesis correspond to the instruction sheet and are not part of the official filing.)***

**BEFORE THE PUBLIC UTILITIES COMMISSION OF THE STATE OF CALIFORNIA**

Appeal of

(A)\* \_\_\_\_\_

\_\_\_\_\_ from (B) \_\_\_\_\_

In the amount of (C) \_\_\_\_\_ issued by the California Public  
Utilities Commission Consumer Protection and Enforcement

Division

(Leave blank for PUC use)

**CERTIFICATE OF SERVICE**

I certify that on (M) \_\_\_\_\_, I have by  
mail this day served a true copy of the original attached Notice of Appeal on  
(N)(Insert Name of Chief Administrative Law Judge \_\_\_\_\_, Chief  
Administrative Law Judge, California Public Utilities Commission, 505 Van Ness  
Avenue, 5<sup>th</sup> Floor, San Francisco, CA 94102, (Insert email of Chief Judge);  
[ALJ\\_Div\\_Appeals\\_Coordinator@cpuc.ca.gov](mailto:ALJ_Div_Appeals_Coordinator@cpuc.ca.gov) (electronically); (Insert Name of  
Director of Consumer Protection and Enforcement Division) \_\_\_\_\_,  
Director, Consumer Protection and Enforcement Division, 505 Van Ness Avenue  
San Francisco, CA 94102, (Insert email of Director of CPED) \_\_\_\_\_);

and (Insert the names, addresses and emails of anyone else required to be served by the Citation Program you are cited under):

---

---

---

Dated (O) \_\_\_\_\_, at (P) \_\_\_\_\_, California.

(Q)

---

---

***(Note: This Certificate of Service as a separate document is to be used if you are filing the Notice of Appeal electronically. If you are filing the Notice of Appeal by hard copy, you must attach the Certificate of Service to the Notice of Appeal.)***