

# Energy Division Compliance Report Filing Cover Sheet

## A. Document Name

Today's Date:

1. Utility Name:
2. Document Submission Frequency (Annual, Semi-Annual, YTD, Quarterly, Monthly, Weekly, Ad-Hoc, Once, Other Event):
3. Report Name:
  
4. Reporting Interval (for this submission, e.g., 2015 Q1):
5. Document File Name (format as 1 + 2 + 3 + 4):
  
6. Append the confidential and/or cover sheet notation, as appropriate.

### Sample Document Names

*Utility Name + Submittal Frequency + Report Name + Year +  
Reporting Interval + (COV or CONF or both or neither)*

<i>SCE Annual Procurement Report 2014</i>	<i>PGE Monthly Gas Report 201602 CONF</i>
<i>SDGE Quarterly DR Forecast 2015Q1</i>	<i>PGE Daily Gas Report 20160230 COV</i>
<i>PGE Monthly Gas Report 201602</i>	<i>PGE Monthly Gas Report 201602 COV CONF</i>

7. Identify whether this filing is: original or revision to a previous filing.
  - a. If revision, identify date of the original filing:

## B. Documents Related to a Proceeding

All submittals should reference both a proceeding and a decision, if applicable. If not applicable, leave blank and fill out Section C.

1. Proceeding Number (starts with R, I, C, A, or P plus 7 numbers):
2. Decision Number (starts with D. plus 7 numbers):
3. Ordering Paragraph (OP) Number from the Decision:

## C. Documents Submitted as Requested by Other Requirements

If the document submitted is in compliance with something other than a proceeding, (e.g., Resolution, Ruling, Staff Letter, Public Utilities Code, or sender's own motion), please explain:

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## D. Document Summary

Provide a Document Summary that explains why this report is being filed with the Energy Division (ED). This information is often contained in the cover letter, introduction, or executive summary.

## E. Sender Contact Information

1. Sender Name:
2. Sender Organization:
3. Sender Phone:
4. Sender Email:

## F. Confidentiality

Is this document confidential?      No      Yes

If **Yes**, provide an explanation of why confidentiality is claimed and identify the expiration of the confidentiality designation (e.g., Confidential until December 31, 2020.)

## G. CPUC Routing

Energy Division's Director, Ed Randolph, requests that you not copy him on filings sent to ED Central Files. Identify below any Commission staff that were copied on the submittal of this document. Names of Commission staff that sender copied on the submittal of this Document: