Tribe's Name:	
Consultants Name:	
Project Name:	
Award Grant Amount: (\$)	
Payments received to date: (\$)	
Project completion date:	
(MM/DD/YY)	
Amount of Request: (\$)	
Attested by:	Name:
I certify to the best of my knowledge that all statements and representations made in this report are true and correct under penalty of perjury. Report submission date: (MM/DD/YY)	<u>Signature</u> : Date:

Project Summary

- **1.** Total Cost of the Project (\$):
- **2.** Please provide a summary of the contract including work done and completed by the consultant or contractor. State details of the work that was completed, a statement of the work, detailed costs and the timeline from start to completion. (Add additional pages if necessary).
- **2a**. Include a short description of the work that was completed that is suitable for posting on the Commission's web page. About 2 sentences.

Project Technical Assistance Detail

3. Provide a <u>summary of project cost breakdown</u> for each project such as consultant and contracting work, Hardware, Software, License, Accessories, etc. Services and finished products such as Engineering, Design, Drawings, Blueprints, Plans, etc. Shipping, Handling, and Taxes or any other costs incurred. Itemize costs in Section 5 below.

Project Technical Assistance Documentation

- **4.** Please provide the following necessary documents and check the boxes "Yes" or "No" in the tables below. If you checked the box "No" then please provide the brief reasoning in the Comments section or on a separate sheet.
- a. Documentation for consultation services Detailed Bill, Invoice, Agreement or Contract.
- b. Invoices supporting consultant/contractor
- c. Engineering and Design documentation

	Please provide below-listed documents in the table.				
4a.	4a. Contract/Agreement				
No.	Document Required	Document	Comments		
		Submitted			
a.	For example: Contract, Agreement,	🗆 Yes			
	Invoice.				
		🗆 No			

4b.	4b. Invoices supporting services received			
No.	Document Required	Document Submitted	Comments	
b.	Invoices supporting services from consultants, contractors, etc.	🗆 Yes		
		🗆 No		

4c.	4c. Plans and Design Documentation			
No.	Document Required	Document Submitted	Comments	
	Consultant work, Engineering work, Blueprints, Drawings, Plans, and	🗆 Yes		
	Design documents, etc. for the Technical Assistance that was provided.	🗆 No		

Project Payment Reimbursement Detail

- 5. Please provide project expenses summary as per budget line item in the below table.
- a. Itemized details for all the expenses claimed on the project for the payment reimbursement should be provided through contract and/or agreement for services and supporting invoices and/or receipts.
- b. The project expenses summary should agree with the total amount in the approved budget or less but not more.

Project Expenses Summary	Grant Funds (in USD)
Consultation Cost:	
Engineering and Design Costs as mentioned above:	
Plans, Blueprints, Drawings cost:	
Shipping, Handling, Mailing, Insurance cost:	
Hardware, Computer Program cost:	
Others expenses (if any):	
Total Requested Reimbursement (\$):	