

**General Manager**  
Brian C. Wright

**Executive Leadership Team**  
Chad J. Reed  
*Water Utility Director*

Jared Carpenter  
*Electric Utility Director*

Shanna Kuhlemier  
*District Clerk*

Scott Crow  
*IT Director/CIO*

Steven Poncelet  
*PIO & Strategic Affairs Director*

Michael Salmon  
*Chief Financial Officer*

Jillian Steward  
*Director of Human Resources and Risk Management*

**Board of Directors**

Joseph Aguera  
Jeff Bender  
Christa Finn  
Kim Harris  
Tony Laliotis

January 19, 2024

SUBJECT: Electric Substation and Distribution Audit of TDPUD

Mr. Tse,

Thank you for your review of the September 11 to 15, 2023 audit at TDPUD. We appreciate your time to look at our system and we are using your feedback to improve our system that we are already very proud of. Please let me know if you have any questions.

Part 1 – Electric Substation Audit

- I. Records Review – No comment required from TDPUD.
- II. Records Violation - TDPUD is of the understanding that the annual filings outlined in General Order (GO) 174 are a requirement of investor-owned utilities (IOU) and not publicly owned utilities (POU). Additional clarification on this matter would be greatly appreciated. TDPUD will continue incorporating its ongoing and very active program to switch all our records, inspection procedures to our new digital systems allowing us to track and submit the requested records related to GO 174, Rule 40.1 and Rule 40.2 in a format the ESRB can utilize.
- III. Field Inspection - No comment required from TDPUD.
- IV. Field Inspection – Violations List
  1. Martis Valley Substation – The entire battery bank was replaced in January 2024 as part of a previous planned project scheduled for January 2024.
  2. Martis Valley Substation’s foundation has been under engineering design for over 1 year. A new foundation, and a remodeled substation is planned for construction at completion of engineering design, estimated to complete in 2024.
  3. Tahoe Donner Substation – TDPUD will look into this immediately and consider converting to a digital version to reduce the likelihood of this issue.
  4. Glenshire Substation (pole substation) – TDPUD will re-install the appropriate signage.

Part 2 – Electric Distribution Audit

- I. Records Review - No comment required from TDPUD.
- II. Records Violations –
  - 1a. TDPUD will update its GO 95, GO 165, GO 128, and GO 174 inspection and maintenance programs including creating an easily accessible records and work order system.
  - 1b. TDPUD requests clarification as to if we, as a publicly owned utility, are required to submit the Inspection Program Summary to the ESRB. Our interpretation of the policy was it was a requirement for IOU’s.

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2. GO 165, Section III-D, Reporting - TDPUD requests clarification as to if we, as a publicly owned utility, are required to submit the Annual Report. Our interpretation of the policy was it was a requirement for IOU's. In the meantime, we will work to organize our data for these reports from how we track it now to a format more familiar to the agencies we may need to report to.

Jared Carpenter  
Electric Utility Director  
Truckee Donner Public Utilities District (TDPUD)  
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