Renewables Portfolio Standard (RPS) Webinar on 2024 RPS Compliance Report Templates and Filing Requirements

Energy Division

Renewable Procurement & Market Development

July 15, 2025

California Public
Utilities Commission

Webinar Information

- All participants will be muted on entry to the webinar, but may unmute themselves for questions

- Participants may ask clarifying questions through the chat window during the first half of the webinar

- Participants will have an open forum to ask specific questions on the templates during the second half of the webinar.

- Disclaimer: This webinar will be recorded, with the upload (and a copy of these slides) available from https://www.cpuc.ca.gov/industries-and-topics/electrical-energy/electric-power-procurement/rps/rps-compliance-rules-and-process/rps-compliance-and-reporting

Agenda

Agenda Item	Timing
Welcome and Introduction	1:30 - 1:35 pm
Purpose of Webinar	1:35 - 1:40 pm
Submission Schedule and Instructions	1:40 - 1:55 pm
Changes to RPS Compliance Report Templates	1:55 - 2:05 pm
Changes to Technical Documentation	2:05 - 2:10 pm
Retail Seller Q&A	2:10 - 2:25 pm
Wrap Up	2:25 - 2:30 pm

Introduction - RPS Compliance Report Requirements

Public Utilities Code §399.13(a)(3)

<u>D.12-06-038</u>

- Annual preliminary RPS Compliance Reports must be submitted to Energy Division each August 1

- Once the compliance period is over and the CEC has issued its RPS Retail Seller Procurement Verification Report, retail sellers must submit **Final** RPS Compliance Reports to the CPUC within 30 days for a final compliance evaluation

<u>D.11-12-052</u>

- Retail sellers must submit supporting information to Energy Division to demonstrate that enough qualifying RECs were retired to meet the RPS requirements of the portfolio content category (PCC) classification in which they are claimed.
  - The type of supporting information varies based on the PCC type – please see the PCC Classification Handbook to see the CPUC's various verification flowcharts and what information is required

Purpose of Webinar

Energy Division staff will explain the 2024 RPS Compliance Report submission process using the RPS Database, address revisions made to the Report materials, and answer questions from retail sellers

Templates: (download from Database)

1. Common (IOU/ESP/CCA) (.xlsx)
2. Small Utility(.xlsx)
3. Non-CBA (.xlsx)
4. Hourly Meter and e-Tag Reconciliation Report (.xlsx)
5. RPS Hourly e-Tag Summary Report (.xlsx)

Supporting documents: (download from RPS Website)

1. Summary of Changes (.docx)
2. Data Entry Guide (.docx)
3. Contract ID Generator (.xlsx)

Availability: Downloaded from the RPS Database: https://rpsd.cpuc.ca.gov/, and posted on the CPUC's RPS compliance & reporting website: https://www.cpuc.ca.gov/industries-and-topics/electrical-energy/electric-power-procurement/rps/rps-compliance-rules-and-process/rps-compliance-and-reporting

Schedule For 2024 RPS Compliance Reports

Process Details	Date
Draft templates released	July 8, 2025
Deadline for comment	July 14, 2025
Webinar	July 15 , 2025
Final templates released	July 16, 2025
Compliance Reports Due	**August 1, 2025**
SB 155 letters from CPUC*	September/October 2025

*per PUC 399.13.(a)(4)

- Retail sellers should finalize 2024 REC retirements by the CPUC annual compliance deadline.

RPS Compliance Report Submission Process

- Two parts to reporting: (1) confidential material to ED and (2) public to the service list

1. Submissions to Energy Division are through the RPS Database.
   a. RPS Compliance Report (.xlsx) – (IOU/ESP/CCA, Non-CBA, or Small Utility version)
   b. Narrative of compliance report (.pdf - PDF/A preferred)
   c. RPS Hourly Meter and e-Tag Reconciliation Report and RPS e-Tag Summary Report (.xlsx) (if applicable)
   d. Confidential versions of all RPS contracts for claimed facilities included in Compliance Report (.pdf - PDF/A preferred)
      i. Please include the RPS contract ID in the filename for easy reference
      ii. Contracts can be submitted either via the confidential ftp or through the database

2. Submissions to the RPS service list (R.24-01-017): should include public versions of all the above elements (except for RPS contracts) and must be in PDF format.
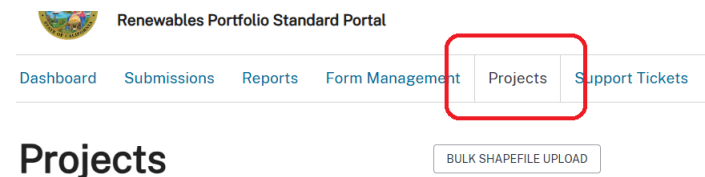
Compliance Report Changes

- Changes in the 2024 report templates from the 2023 templates are incremental and are intended to preserve the same user functionality as the 2023 templates as much as possible.

- Feedback - thank you!
  - Implemented for the IOU/ESP/CCA common template
  - Non-CBA and Small Utility – hopefully tomorrow, will notify
  - Working to implement additional formatting capabilities. You will be able to apply these to existing templates by uploading and then redownloading them, though you would lose any formatting you had made yourself.
  - Thank you for your flexibility and cooperation!

- Changes fall into the following general categories:
  1. 2023 to 2024 Annual Updates
  2. Fixes
  3. Database Changes
  4. Changes in Supporting Documents

2024 Updates – Annual

Change Description	Location in Excel Files	Location in Tab(s)
2024 Updates Updated year to 2024, extended reportable dates	**Title Page, Procurement Details, Contract Details, Unique Inputs, Accounting** Tabs	
	All Templates	Various Cells
2024 Updates Adjusted calculations where the year change shifted data input from forecast to actual information	**Accounting** Tab	
	All Templates	Cells F24-F30
2024 Updates Adjusted forecast year calculations to add future RECs retirements from 36 Month Retirement tab for 2025, in addition to the amount reported for 2025 on the Contract Details tab.	**Accounting** Tab	
	All Templates	Cells G24-G30
2024 Updates Unhid Year 2025 - 2027 tabs and updated formatting to match 2024 tab. Note: if reporting REC retirements on the 36 month retirement tab for 2025 or later, only report any retirements **in excess** of the amounts already reported in Contract Details. Do not duplicate any RECs between the two, or they will be double counted.	**36 Month Retirement** Tabs	
	All Templates	Entire tabs

2024 Updates – Fixes, Database Changes

Change Description	Location in Excel Files	Location in Tab(s)
Fixes Corrected calculation to properly count Short-term PCC 1 RECs for Excess RECs Eligible for Banking	**Accounting** Tabs	
	Common Template	Rows 54, 55, 74
Database Changes formatting. Database generated forms do not currently contain all the formatting elements of past forms. These include missing CPUC logo, awkward cell formatting (lack of commas and percentages), no hidden tabs/columns or tab colors	**Various** Tabs	
	All Templates	Whole workbook
Database Changes Officer attestation is now via the database attestation function. The verification tab contains the attestation language, and acts as a framework for the public version of the report	**Officer Verification** Tab	
	All Templates	Entire Tab
Database Changes The instructions tab is currently truncated. The extra information has been moved to a separate file	**Instructions** Tab	
	All Templates	Entire Tab

Annual RPS Compliance Report submission (IOU/CCA/ESP)

Submission Event

Annual RPS Compliance Report submission (IOU/CCA/ESP) Fri Aug 01 2025 ▼

Submission Artifacts

Compliance Report Instructions

DOWNLOAD **DELETE**

Required

Confidential Compliance Report Narrative

Confidential Narrative of Compliance Report in PDF Format.

DOWNLOAD **DELETE**

Hourly e-Tag Summary Report

This spreadsheet should only be populated with information from e-Tags that are not tracked in the WREGIS system, or are improperly tagged in the WREGIS system. You do not need to submit this report if your

DOWNLOAD **DELETE**

Hourly Meter and e-Tag Reconciliation Report

Sub-Hourly basis. You do not need to submit this report for projects that use a Pseudo Tie, are directly connected to a California Balancing Authority, or are not seeking PCC 1 status.

DOWNLOAD **DELETE**

Supporting Document Changes

- <u>2024 RPS Compliance Templates – Summary of Changes</u>
  - Revised to reflect changes since 2023 annual templates.

- <u>2024 RPS Compliance Templates – Data Entry Guide</u>
  - Updated graphics and revised wording to reflect 2024 version of template.

- <u>Hourly e-Tag Summary Report and Hourly e-Tag Reconciliation Report</u>
  - Updated descriptive text to reflect year.

- <u>RPS Contract ID Generator</u>
  - Updated retail seller names/abbreviations to reflect market entrants and name changes.

Please note that if either the <u>2024 RPS Hourly eTag Summary Report</u> or the <u>2024 RPS Hourly and e-Tag reconciliation report</u> are not included, the submission email should indicate that the omission was intentional.

Retail Seller Q&A

- **Q&A Session Instructions**
  - All participants are muted on entry into the webinar
  - Use the Raise Hand function and send your question through the chat panel to the Host
- **To use the Raise Hand Function:**

  - Clicking on the Raise Hand button in the bottom bar will place a small hand icon next to your name in the participant list. Click on the button again to lower your hand.
- **To Send a Question through Chat:**

  - Click on the Chat icon at the bottom of the screen. The chat panel will appear in the bottom right corner. By default, when sending a message, it will go to all the participants. You can send messages to the host, panelists, or all participants by selecting the drop-down labeled: **Send to** and choosing between these options.

    Example:

    To: Everyone

    Everyone

    sample participant (Presenter)

Additional Questions?

The CPUC RPS website can be accessed at: https://www.cpuc.ca.gov/industries-and-topics/electrical-energy/electric-power-procurement/rps.

The RPS Database is accessed from: https://rpsd.cpuc.ca.gov/

For more information on RPS Compliance Reporting, or to download the Compliance Report supporting documents, visit: https://www.cpuc.ca.gov/industries-and-topics/electrical-energy/electric-power-procurement/rps/rps-compliance-rules-and-process/rps-compliance-and-reporting.

There is also a Compliance Reporting FAQ is available at: https://www.cpuc.ca.gov/-/media/cpuc-website/industries-and-topics/documents/energy/rps/rps-compliance-faq_2020.pdf.

For any remaining questions or comments, contact: rpscompliance@cpuc.ca.gov.

~Fin~

Thank you!

Backup

slides

RPS Compliance Report Requirements

SB 155

- Per PUC 399.13.(a)(4), the CPUC will review retail sellers' annual compliance reports and notify them if review shows that they may be at risk of not satisfying the renewable procurement requirements for the current or future compliance period, and provide recommendations